

**LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, AUGUST 21, 2019
4:00 P.M.**

**Incline Village Library
845 Alder Avenue
Incline Village, NV 89451**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT www.washoecountylibrary.us; and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR tgaston@washoecounty.us. WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment – Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
- 3) Approval of Meeting Minutes
 - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of July 17, 2019
- 4) Old Business
None
- 5) New Business
 - a. *For Possible Action:* Approval of Application by Pam Larsen for a Board Scholarship NTE \$2000
- 6) Reports
 - a. Incline Village Library Report on Programs, Activities and Operations
 - b. Monthly Technology Update
 - c. Collections Update
 - d. Youth Services and Library Events Update
 - e. Tacchino Trust Expenditure Update
 - f. Quarterly Financial Report
 - g. Quarterly Statistical Report
 - h. Board Task Report Update
- 7) Staff Announcements - Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda
- 8) Public Comment – Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops - *No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda*
- 10) Adjournment

LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, JULY 17, 2019
4:00 P.M.

The Board met in regular session at the South Valleys Library, 15650A Wedge Parkway, Reno, NV 89511

Chair Holland called the meeting to at 4:00 pm.

1) ROLL CALL

Board Members Present: Amy Ghilieri, Wayne Holland, Zanny Marsh, Ted Parkhill, Jean Stoess

Board Members Absent: None

County Staff Present: District Attorney Herb Kaplan

Public Present: Mary Schmitt, Jenny Swartz, Deanna Ross, Jo Hawthorne, Lori Braun, Anne White

2) PUBLIC COMMENT

Mary Schmitt of Spanish Springs Needlework introduced herself, thanked the Board for the opportunity to speak and read from an updated letter provided to the Board prior to the meeting until her three (3) minutes were completed. The letter is attached to the end of the board packet for July 17, 2019.

Jenny Swartz of Spanish Springs Needlework introduced herself to the Board and continued to read the same letter above where Ms. Schmitt left off (*last 3 paragraphs*).

Ann White introduced herself, stating she works full-time, and is using personal leave in order to attend the meeting. She stated for the records that she understands that they (Knitting and Crochet Groups, Lifescapes, Chess and Bridge Clubs) are still seen as library programs and can be advertised everywhere else, just not the Explorer brochures. She stated she is a graphic designer and has been designing brochures like this for over 25 years. She said she recognizes space is a challenge and that the brochures are a way to connect with the community and are an effective tool for the Library System. She stated that as a designer, she is offering two (2) recommendations for the Library system brochure: 1. Donating/relegating one (1) page for all recurring groups/programs, using a single informational line for each group. 2. To decrease printing costs, she recommends using a lighter paper for inside pages but keeping the heavy gloss for the outside.

Lori Braun introduced herself stating she is in opposition of Drag Queen Story Time (DQST) at the Sparks Library. She said she is not opposed to drag queen or homosexual lifestyles, but is opposed to a gathering like this that, in any other setting, would require attendees to be 21 years of age. She stated she thinks it mocks women and their bodies and sends the worst message to young boys and girls. She said the library, who is supposed to serve families in the community, is presenting it as something good to children when she believes it is confusing to them. She said this is borderline pornographic in some parts of country and is sending the wrong message about sexuality. She said she wanted to go on record that she opposes it.

Ingrid Lee [*speaker did not sign in for correct spelling or name for record*] introduced herself stating she agrees with her friend Lori. She stated this bizarre and abhorrent lifestyle is being held as role model for our children. She said other events like this have included handout of sex materials/toys, prophylactics, and breast plates and provided classes for how to put make-up on boys. She stated it is being promoted as inclusivity and kindness but that there is a deeper agenda and believes there is a problem with normalization. She stated she knows not everyone believes in the Father, but she believes in the word of God and everyone will have a final judgement and accounting for their actions and that it is not kind to not warn people or let people know when there is something God does not approve of.

3) APPROVAL OF MEETING MINUTES

a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF JUNE 19, 2019

Board Secretary Tami Gaston noted two (2) corrections that need to be made, including; removal of Acting County Manager David Solaro from list of attendees, and correcting the minutes to add “Knitting and Crochet” where applicable when summarizing public comment and discussion regarding this program/group.

Trustee Parkhill stated that, in section 9 of the minutes, he was the one who thanked the staff for the metrics provided. Ms. Gaston stated she would review the audio recording and adjust the minutes accordingly.

On motion by Trustee Stoess, seconded by Vice Chair Marsh, motion which duly carried, the Board approved the meeting minutes from June 19, 2019 as amended. All in favor, none opposed.

4) OLD BUSINESS

None Agendized.

Trustee Parkhill asked if this was the point in which the Board could address previous public comment.

Director Scott advised that he had included Drag Queen Story Time and the Knitters and Crochet group in the Library Director Report so that discussion would be allowed.

5) NEW BUSINESS

a. WASHOE COUNTY LIBRARY PACKET OF LIBRARY POLICIES

Director Scott noted that the policies were included for annual information and review. This item is informational in nature with no action required. Any changes to policies throughout the year are brought before the Library Board of Trustees for approval.

6) REPORTS

a. LIBRARY DIRECTOR’S REPORT

Director Scott stated it was a busy month for activities and highlighted the following:

- ARTown activities including Art in the Garden
- Gallery space exhibits at the libraries
- Spanish Springs program “Home of the Braves” about the Stewart Indian School had great representation and was well attended

Upon questioning by the Board regarding Drag Queen Story Time, Director Scott clarified the following:

- The event will include an unarmed security guard, clearly marked protesting zone, solid schedule for arrival/preparation of presenters, staff for room control, Storytime schedule (will include 2 different stories, a song, dance party) following by photo opportunities and news event. There will not be any media in the room during the event and stated that we cannot stream a full story time as it would violate copyright.
- He has received 259 responses (162 positive and 92 negative) to this event and the Library expects capacity crowds
- The Library was hoping to have a story time type of event at the Pride Festival this year; however due to the community responses of the Drag Queen Story Time, the performers have become popular and we are hoping for something at the festival next year.
- All Library events have signage approved by legal counsel posted at the programs entrances informing attendees that photos may be taken so they have the opportunity to avoid them if desired. Additionally any photos of a single child require guardian approval.
- The Drag Queen Story Time idea was put together in October 2018. The event was included in the Summer Explorer brochure, which was distributed mid-May 2019. The single page flyer was distributed in June 2019 and Library personnel began to receive responses on the event a week later. Research showed that most of the received responses originated from Nevada Family Alliance. The Library System did not solicit any opinion or response.
- The Drag Queen Story Time program and presenters have been vetted through Library programming procedures and staff. The presenters of this program work with children in the community.

During questioning of Director Scott on the Drag Queen Story Time program, Trustee Parkhill referred to the Library Events and Programming Policy clarifying that the Library's policy was followed and that the Drag Queen Story Time program appears to meet the criteria outlined in the policy. He also stated that patrons can elect to not attend any programs that the Library holds. He also compared the opposition to this program as similar to opposition to the collection issues presented by patrons.

Director Scott reiterated Knitting and Crochet programs have not been cancelled. He clarified that space issues, cost and confusion between volunteer run and library run programs in the winter brochure led to the removal of volunteer run programs being included to the current summer brochure. Director Scott stated the volunteer run programs can still be found online.

Upon questioning by the Board, Director Scott:

- Stated that he believed the summer brochure directs people to view additional programming to the Library website.
- The only volunteer run groups included in the summer brochure were book groups.
- The summer brochure is only the 3rd of its kind created and only the winter brochure included volunteer run groups

- None of the volunteer run groups directly contacted him regarding their concerns.

Additional questions from Trustee Parkhill regarding the advertisement, brochure and excluded volunteer run groups will be followed up directly with Director Scott.

Development Officer and PIO Andrea Tavener introduced herself and informed the Board that there are many groups that meet regularly in the meeting rooms system-wide. She stated that what we do for one, we would do for all.

b. **COLLECTIONS UPDATE**

Collections Manager Debi Stears stated that, although she has provided information about circulation trends and increases in digital materials check outs, she realized that she has not provided an update on other accesses provided by the internet branch to include checkout of digital magazines. The Library System has seen a 92% increase in this area. Through our vendor, RB Digital, Washoe County Library's most popular magazines checked out include the Economist, Star and National Enquirer. The system also offers to automatically check out next one subscription when you read a magazine online. She encouraged the Board to check it out.

Ms. Stears also advised the Board of the down side of reliance on electronic materials. She explained that physical items purchased are owned by the Library for the duration of the life of that item, but the Library is only paying for a license (access) when purchasing digital or electronic materials. Ms. Stears stated that as the Library System invests in electronic materials, our hands are tied to what we can do with those materials. She also explained that electronic materials can be limited based upon the provider. She provided an example with popularity of The New Yorker, Better Homes and Gardens, and Martha Stewart Home Living not being available to Washoe County Library patrons electronically as another competing vendor purchased exclusive rights to them and are the only vendor authorized to allow access.

Ms. Stears informed the Board that she is concerned about current and future licensing of electronic materials for several reasons. Some publishers have started having access expire after two (2) years while other publishers allow us to have a limited number of checkouts before the license expires. As publishers move to these pricing models, costs will increase. The Library System has more than 8,000 patrons downloading ebooks monthly.

Publishers' Weekly recently published an article encouraging public libraries to advertise the good they do and the access provided for everyone through them. She stated she would forward the article to the Board.

Upon questioning by the Board, Collection Manager Stears:

- Stated that Director Scott has been fantastic as he has increasing the collection budget from \$600k to \$1M.
- Stated it is shocking how much of the collection budget goes to digital collection and how it affects the physical collection.
- Confirmed there are a variety of digital material vendors, but that RB Digital had a pricing model that allows Washoe County Library System to carry more titles.

Chair Holland asked Ms. Stears to work with Director Scott to provide information at a future Board meeting about the rising costs of digital materials so that the Board can be aware of what the future of the collection budget could look like.

c. YOUTH SERVICES AND LIBRARY EVENTS UPDATE

Director Scott referred the Board to the provided staff report stating that the Library System has seen a 10% increase in Summer Reading Program participate compared to last year at the same time. He said the Library System is still watching numbers to see if we need more school outreaches next May. He informed the Board that many of the library branches have met their anticipated number of hours or total books read (for rockets to reach the moon displays) and many have the rocket ship heading home.

- North Valleys Branch Manager Jonnica Bowen introduced herself to the Board and informed the Board that North Valleys Library anticipated 200,000 reading minutes to reach the moon. As of the time of the meeting, North Valleys were at 185,000 minutes read as a community and are sure the rocket will return home.

d. TACCHINO TRUST EXPENDITURE UPDATE

Director Scott informed the Board that Washoe County received reimbursement for furniture and fixture expenditures for the Downtown Reno Library renovation. He stated that the Tacchino Trust has a remaining balance of around \$460K for renovations for the Sparks and Northwest Reno libraries. Director Scott stated he continues to request matching funds every budget cycle and is down to only requesting the County replacing carpeting at each branch.

e. BOARD TASK REPORT UPDATE

Upon request by Board Secretary Tami Gaston, the Board agreed that future agendas and Board packets need only include outstanding tasks, but that completed tasks will be continue to be retained.

Director Scott updated the Board on the outstanding items as follows:

- Stated he would get the Acting County Manager David Solaro in hopes to provide a update at either the August or September Board meeting
- Stated that County Security Administrator should have received the budget update and that he would contact him to return to a future meeting
- He would update the Board for issued child cards at September meeting
- Due to closures and extended duration of the Downtown Reno renovation, statistical information from June through September/October would be reported at a fall Board meeting with a comparison report provided.
 - Trustee Parkhill stated that sounded good to him.

7) STAFF ANNOUNCEMENTS

None

8) PUBLIC COMMENT

Lori Braun introduced herself and stated she had a point to make about correspondence with Director Scott. She stated she tried to call and left 3 messages with staff as well as sending an email. She stated she never received a call back or reply to email and neither did her husband.

9) **BOARD COMMENT**

Trustee Parkhill welcomed new Trustee Amy Ghilieri, stating they had all been in her shoes and they were willing to help answer any questions.

Trustee Ghilieri provided a brief introduction stating she is in her 15th year of teaching history at Western Nevada College. She stated she has a 9-year old daughter and they are both avid readers. She said her specialty is History of the book as a material object.

10) **ADJOURNMENT**

Chair Holland adjourned the meeting at 4:54 pm.

TO: Washoe County Library Board
FROM: Jeff Scott, Library Director
RE: Approval of Application by Pam Larsen for a Board Scholarship
NTE \$2000
DATE: August 21, 2019

Background: North Valleys Library Assistant III Pam Larsen submitted a request for reimbursement through the Library Board of Trustee Scholarship Application on July 9, 2019. Per the Library Board of Trustee Scholarship Procedure, applicants for this reimbursement must meet certain criteria in order to be eligible to receive up to \$2000 per year if funding is available and it must be approved by the Library Board.

Ms. Larsen has met the requirements and is requesting reimbursement for the full \$2000.

Recommendation and Suggested Motion: That the Board approve reimbursement up to \$2000 for Pam Larsen.

TO: Library Board of Trustees
FROM: Pam Larsen, Library Assistant III
RE: Library Board of Trustee Scholarship Application
DATE: July 9, 2019

Name: Pamela Larsen

Branch: North Valleys

Amount requested: \$2000

I have been accepted to a graduate school of Library and Information Science

I have been accepted in a Librarian Certification Program

Name of graduate school or certification program: Master of Library and Information Science Degree at Valdosta State University in Valdosta Georgia

I have completed a year of employment (2080 hours) with WCLS and have a "Meets Expectations" or above on my most recent performance appraisal.

I have read the Scholarship Policy and agree to abide by the conditions set forth regarding repayment of the scholarship amount(s) as they relate to completion of the program and WCLS employment following completion of the program.

Write a paragraph indicating the benefit to WCLS if you receive a scholarship:

I have worked for the Washoe County Library System since 2005, first as a Library Assistant II and now as a Library Assistant III. In May of 2017, I completed my bachelor's degree, and in February of 2018, I received my Certification for Public Librarians from the State of Nevada. After returning from a month long Spanish emersion study abroad program in Quintana Roo, Mexico last year, I decided to return to school to get my master's degree in library science. I applied to and was accepted into the ALA accredited MLIS program at Valdosta State University in Valdosta, Georgia for the fall of 2018. In my first semester, I have completed library courses in Foundations of Library and Information Science and Management of Library and Information Centers, and in the spring, I completed Information Sources and Services and Public Libraries. This summer I am taking Leadership in Libraries and Information Centers and Genealogy for Librarians. Although I had taken undergraduate courses in library science, I found all of the courses I have taken so far to be extremely beneficial, especially the management courses, which inspired me to concentrate my studies on the Management of Public Libraries track. I feel that continuing with my master's degree is essential not just for me but for the system, my co-workers, and our patrons.

Recommendation:

Date Awarded

For Administrative Use

Degreeworks Production Environment

Student View AD27FbG5 as of 05/16/2019 at 02:51

Student	Larsen, Pamela	School	Graduate-Semester
ID	870603241	Degree	Master of Library/Inform Sci
Level	Graduate	College	Col of Education/Human Service
Advisor		Major	Library & Information Science
Overall GPA	4.00	Minor	

Degree Progress

Requirements 63%

Master of Library Science	Catalog Year: 2017-2018
	GPA: 4.00

 Classified as a Regular Graduate Student

 You meet the minimum GPA requirement

 Degree Requirements

Still Needed: See Major in Library Science section

Major in Library Science	Catalog Year: 2017-2018	Credits Required: 39
	GPA: 4.00	Credits Applied: 24

Unmet conditions for this set of requirements:

39 credits are required. You currently have 24, you still need 15 more credits.

<input type="checkbox"/>	Core Courses	MLIS 7000	Foundations of Lib & Info Sci	A	3	Fall 2018
		MLIS 7100	Information Sources & Services	A	3	Spring 2019
		MLIS 7200	Management of Lib & Info Ctrs	A	3	Fall 2018
		MLIS 7300	Organization of Information	NA	(3)	Fall 2019
		Still Needed: 2 Classes in MLIS 7700* and 7800				
<input type="checkbox"/>	Required MLIS Elective	Still Needed: 3 Credits in MLIS 7130* or 7150* or 7400 or 7420 or 7440*				
		MLIS 7125	Genealogy for Librarians	NA	(3)	Summer 2019
<input type="checkbox"/>	MLIS Electives	MLIS 7220	Public Libraries	A	3	Spring 2019
		MLIS 7250	Human Resources Management	NA	(3)	Fall 2019
		MLIS 7260	Lead in Lib & Info Ctrs	NA	(3)	Summer 2019
		Still Needed: 6 Credits in MLIS @				

In-progress

			Credits Applied: 12	Classes Applied: 4
MLIS 7125	Genealogy for Librarians	NA	3	Summer 2019
MLIS 7250	Human Resources Management	NA	3	Fall 2019
MLIS 7260	Lead in Lib & Info Ctrs	NA	3	Summer 2019
MLIS 7300	Organization of Information	NA	3	Fall 2019

Legend

<input checked="" type="checkbox"/> Complete	<input checked="" type="checkbox"/> Complete except for classes In-progress	(T) Transfer Class
<input type="checkbox"/> Not Complete	<input checked="" type="checkbox"/> Nearly complete - see advisor	@ Any course number

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not your academic transcript and it is



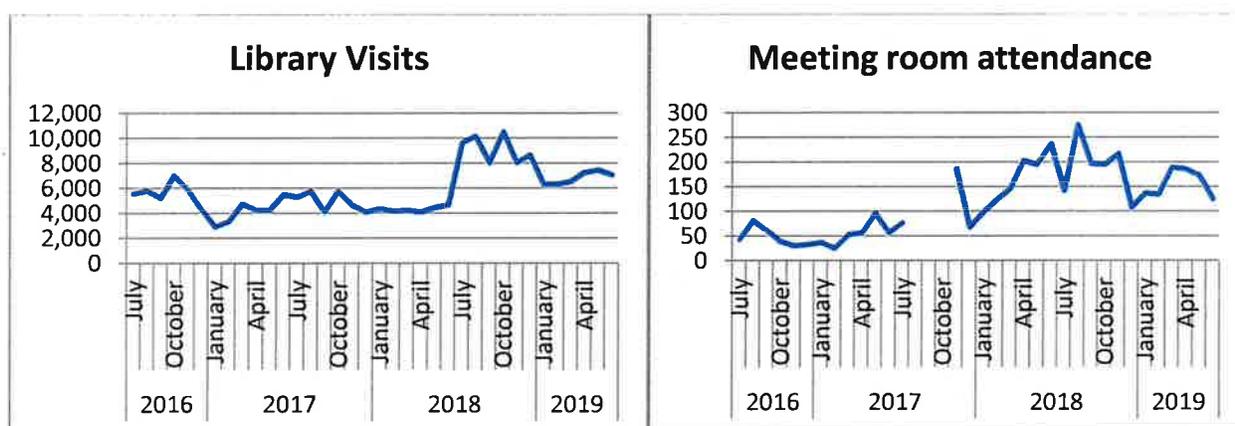
Student Payment - Spring 2019 - Account Activity

Description	Code	Date	Amount (\$)
Credit Card - Web	CHRW	1/14/19	-\$2,118.00
E-Rate Tuition Graduate	ERTG	10/29/18	\$1,758.00
Institutional Fee	TEMP	10/29/18	\$295.00
Technology Fee - GR Spring	STEG	10/29/18	\$65.00
Term Balance:			\$0.00
Term Balance Including Estimated Aid:			\$0.00

Incline Village Library Annual Report to the Library Board of Trustees - August, 2019



By providing opportunities for connection, welcoming spaces, and increased access, the Incline Village Library continues to serve as a community hub. The library experienced growth in library visits over the past fiscal year (+43%) as well as an increase in meeting room attendance (+30%). Contributing factors include expanded programs that meet community needs, the friction-free library card process which benefits educators and visitors to Incline Village, and increased meeting room access with no usage fee, before and after-hours access, and online reservation system.



Two signature programs that demonstrate the community hub strategic goal are Washoe County Library System’s inaugural Say Yes to the Prom Dress event and the 2nd annual DIY Repair Clinic. Librarian Amanda Mongolo coordinated the Say Yes to the Prom Dress event with significant library system and community support including donations of dresses, accessories, sewing machines, and time and expertise for alterations. Library Assistant III Lynsy Nolan coordinated Incline Library’s DIY Repair Clinic as well as providing organization and support for other repair clinics around the system. In celebration of National Bike Month, the Repair Clinic featured local experts from Olympic Bike Shop, Village Ski Loft, the Tahoe Fund promoting the new east shore shared use path, and of course, the Patagonia Worn Wear Wagon.

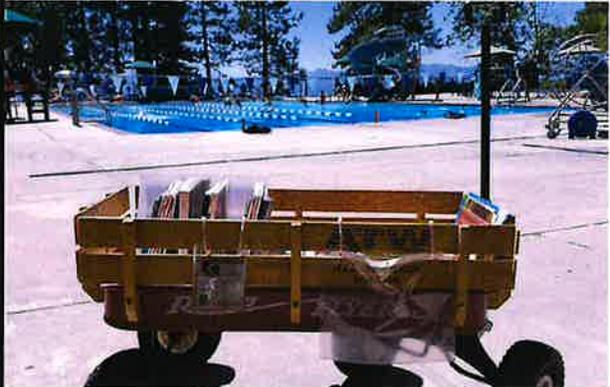


Following the installation of key card meeting room access at Incline and several other Washoe County Library System branches, early voting returned to the Incline Village Library in October, 2018. The key card access allowed early voting before and after library public hours as well as weekend access. With the 2018 elections, the Incline Village/Crystal Bay Community Forum which formerly convened at the offices of the North Lake Tahoe Bonanza and now meets biweekly at the library served as a hub for discussion of community issues, provides face time with community agency leaders, and hosted many candidates running for office.



The Incline Village Library grows young readers in the library as well as in the community. We offer an ongoing weekly Toddler Time in addition to several outreach story times including monthly visits to the Incline Village Nursery School and Tahoe's Connection for Families. The library's little red book wagon has migrated from Diamond Peak Ski Area to Burnt Cedar beach for the season and we also stock Little Free Libraries at the Incline Village Recreation Center and Incline Village/Crystal Bay Visitors Bureau.





Express
Creativity



The fall of 2018 saw the introduction of Teen Tuesday, a weekly program with a mix of active and passive programming. With the addition of new furniture and TV monitors, the revamped Teen Zone is a place to hang out, be creative, and collaborate.



The most consistently attended regular programs are Make and Take and Weird Science Wednesday which alternate weekly on Wednesday. Children can express their creativity with a fun arts and crafts project or experience science learning through a fun and engaging experiment. The Boys & Girls Club of North Lake Tahoe transports 10 children from their after school program to the library each week to attend these programs.





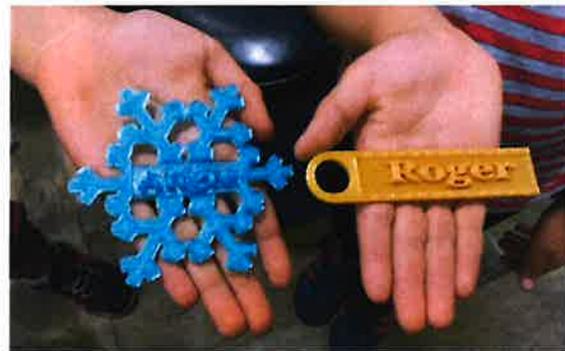
This summer the library offered a Sewing Camp in June and a 3D Printing & Chess Camp in July. The Sewing Camp was a true community collaboration with residents donating sewing machines, material, and expertise to help the 16 children create a pillow case and bag.



During July's 3D Printing & Chess Camp, 8 campers learned the rules and basic strategy of chess, created custom pawns in Tinkercad, 3D printed the custom pieces, and then played a round robin tournament.



Incline Village Library has had the opportunity to dive head first into the system's newest service and technologies. As part of the system's goal of providing opportunities to experience 21st Century skills, the library has offered 3D printing for patrons with the support of the Maker Services Team chaired by Julie Ullman and Systems Librarian Nancy Keener. We have completed over 50 3D print requests and the equipment has been used by Incline High School and Lake Tahoe School students, a local product developer, a photographer, and by young patrons creating custom holiday gifts.



Incline Village Library has also greatly expanded access to virtual reality technology over the past year. Through training at the Nevada State Library, Archives, and Public Records and resources provided by the library's Systems Department, the library has provided access to both fun and educational VR experiences during programs including VR Studio, VR Experience for Seniors, and Teen Tuesday. The library has brought VR to outreaches at the Lake Tahoe School, Boys & Girls Club, and the annual Rotary District Conference. With educational applications like the International Space Station experience, Google Earth VR, Organon VR Anatomy, and Becoming Homeless: A Human Experience, patrons and students experience learning on a deeper level, can explore places they've never been or that are impossible to visit, and can experience empathy from viewing a different perspective.





An ongoing program that demonstrates how Incline Village Library helps citizens know their community is Tahoe Talks where a hot-button topic is discussed in a structured yet informal environment with guest experts and roundtable discussion. Topics covered over the past year include teen suicide, climate change, gratitude, affordable housing, racism, and human trafficking. Coordinated by Pam Rasmussen and Amanda Mongolo, the program draws on the expertise of professors, non-profit directors and community liaisons, journalists, and even Washoe County Sheriff Darin Balaam.



Human Trafficking

Tuesday, April 9 @ 6:30 p.m.

Join guest experts and the community as we discuss this timely and important topic taking place throughout our region.

Featuring Guest Experts:



Jessica Malone
Social Justice
Coordinator at Incline



Darin Balaam
Washoe County Sheriff



Martha Heald
Director and Executive Director
at Incline Village



Ingrid Yonke
Regional Director
at Incline Village

Incline Village Library
345 Lake Lane | Incline Village, NV 89438-2641 | (775) 472-4191 | www.inclinelibrary.org



Building on the format of Tahoe Talks the library introduced spinoffs of the program titled Tahoe Tech and Tahoe Treks which also draw on local experts to share information and inspirational stories directly with the community. Tahoe Tech featured topics including cryptocurrency and cybersecurity while Treks was launched with Samantha Szeciorka speaking about her Discovery Ride across Nevada on her adopted mustang.



Cybersecurity

Join our guest experts to learn about cybersecurity research, development, and careers in both the academic and private sector in the Reno/Tahoe area.

Tuesday, Oct 16 @ 6:30 p.m.

Guest Experts:



Dr. Shamik Sengupta
Associate Professor and Executive Director,
Cybersecurity Center, University of Nevada, Reno



Nat Edmonds
Senior Sales Director,
BlackEdge Technology, Reno



In 2018, the library became an institutional member of Rotary of Tahoe-Incline. This membership has proved beneficial to the library as the group funded the purchase of Incline's virtual reality systems, promotes library program and events, and provides the opportunity to network with local educators resulting in the library attending upcoming professional development days.



Looking forward

This fall the library will increase public service hours, attend local educator professional days, introduce new early literacy and adult programs, and install children's book bins. Beginning on September 3, the library will open at 10 a.m. increasing public service by 5 hours per week.

- Back to School
 - Attending local educator professional days at IHS, IMS, LTS in the next two weeks
 - At IHS First Day of School Conference on 8/26
 - Incline Village Summer BBQ & Community Fair on 9/8
- New fall programs
 - Baby Storytime – weekly Tuesdays
 - PJ Storytime – monthly through the fall
 - IV Quad – weekly Thursdays
- Book bins coming to children's area to provide a larger and dynamic space

- Adult programs
 - Genealogy and Excel thanks to sharing of system resources
 - Tech Café goes weekly with Quad
- Tahoe Talks, Treks continue next month with Teen Suicide and the Lake Tahoe Water Trail

Staff

Over the past year, we wished farewell to Natalie Villegas who earned a promotion to Library Assistant III at the Sparks Library. We also welcomed a new staff member to the system Library Aide Jackie Peacock-Burton as well as Library Assistant I Russell Dorn who transferred from the Sparks Library. Amanda Mongolo earned a certificate for completing the Essentials of Management Development professional development series through Washoe County. John Crockett completed Leadership Team training with Dr. Marlene Rebori of the University of Nevada, Reno. We also wished farewell to Courier Lance Dickinson on his retirement after 30 years of service with Washoe County.



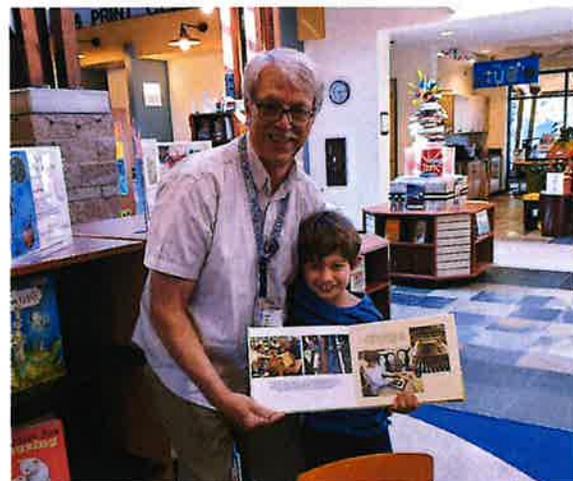
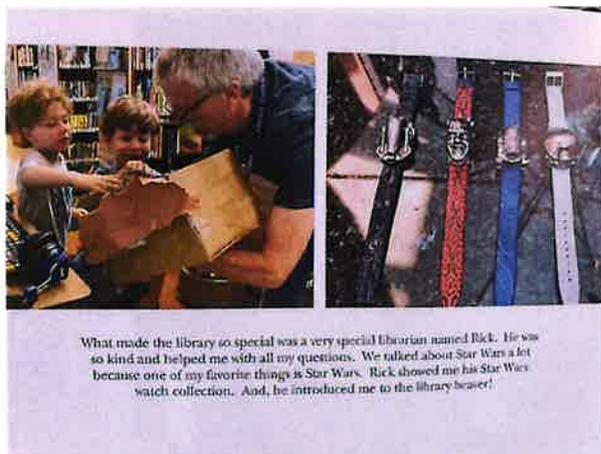
STRATEGIC PLAN FY 2018-20

WASHOE COUNTY LIBRARY SYSTEM washoecountylibrary.us



Our Mission is to connect people with information, ideas and experiences to support an enriched and engaged community, one person at a time.

A recent visit by a young patron demonstrated how the library fulfills its mission. Shane Greer visits Incline Village each summer and loves to visit the library. During this past school year as a first grader in Encinitas, Shane's class studied different aspects of the community. He was assigned "the library" and based on his visits to Incline Village Library he set out to create a realistic diorama.



TO: Washoe County Library Board
FROM: Nancy Keener, Systems and Access Librarian
RE: Monthly Technology Report
DATE: August 21, 2019

Update on Technology at WCLS August 2019

AMH

On August 7th contractors toured Sparks and South Valleys in preparation to submit bids for the AMH project which includes providing electric, data, cutting holes in two locations and removal of existing impediments. Bids are due on August 21st.

After a discussion with our AMH vendor, the Systems Team decided to build a server in the office to manage the two AMH systems rather than having a cloud based system. The server will also be used to store computer profiles for staff and public users.

Staff Computer Refresh

Staff Windows 10 computer refresh has been delayed due to negotiations with the county on how they will be deployed. South Valleys will be the first target later this month.

More VR for Branches

We purchased the latest Oculus (Oculus Quest) portable VR headset for the branches to increase their VR programming offerings. This headset gives greater mobility like the larger Vive and Oculus Rift devices, without the need for a PC or the wires. We will also be using more Friends gift funds to purchase more games and programs.



TO: Library Board of Trustees
FROM: Debi Stears, Collection Development Manager
RE: Collections Update
DATE: August 21, 2019

There is no written material on this item.
An oral report will be made at the meeting

SUMMER READING & EVENT HIGHLIGHTS 2019



DOWNTOWN RENO LIBRARY



**10,731
over!**

Participation Goal ~ 18,000 points

EARNED ~ 28,731 points





DUNCAN/TRANER ITEM 6d COMMUNITY LIBRARY



**3,313
over!**

Participation Goal ~ 5,000 points

EARNED ~ 8,313 points



GERLACH COMMUNITY LIBRARY



**17,700
minutes
read!**

EARNED ~ 17,700 points



INCLINE VILLAGE LIBRARY



Participation Goal ~ 12,000 points

EARNED ~ 27,196 points



NORTH VALLEYS LIBRARY



**87,731
over!**

Participation Goal ~ 200,000 points

EARNED ~ 287,731 points



NORTHWEST RENO LIBRARY

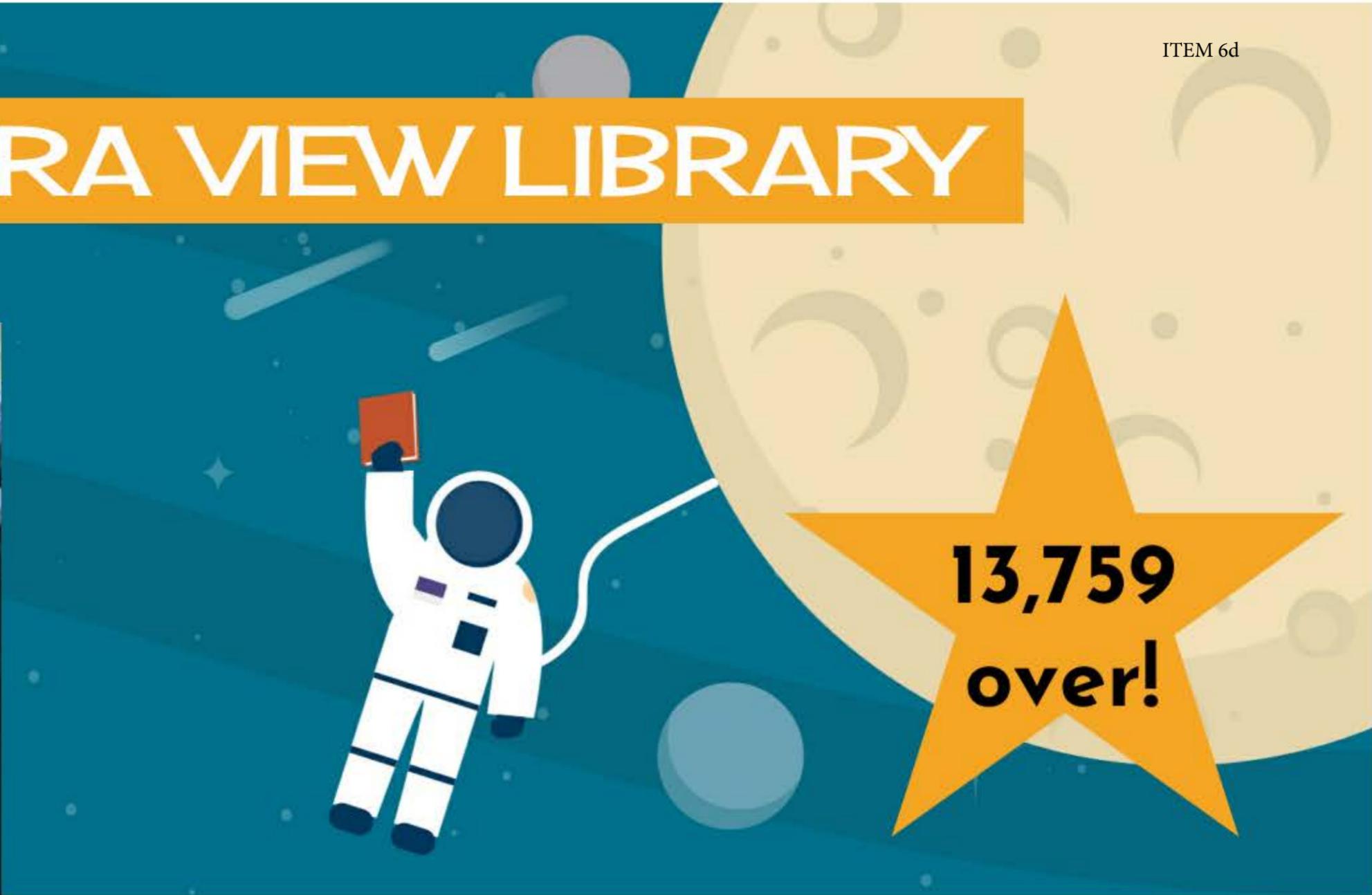
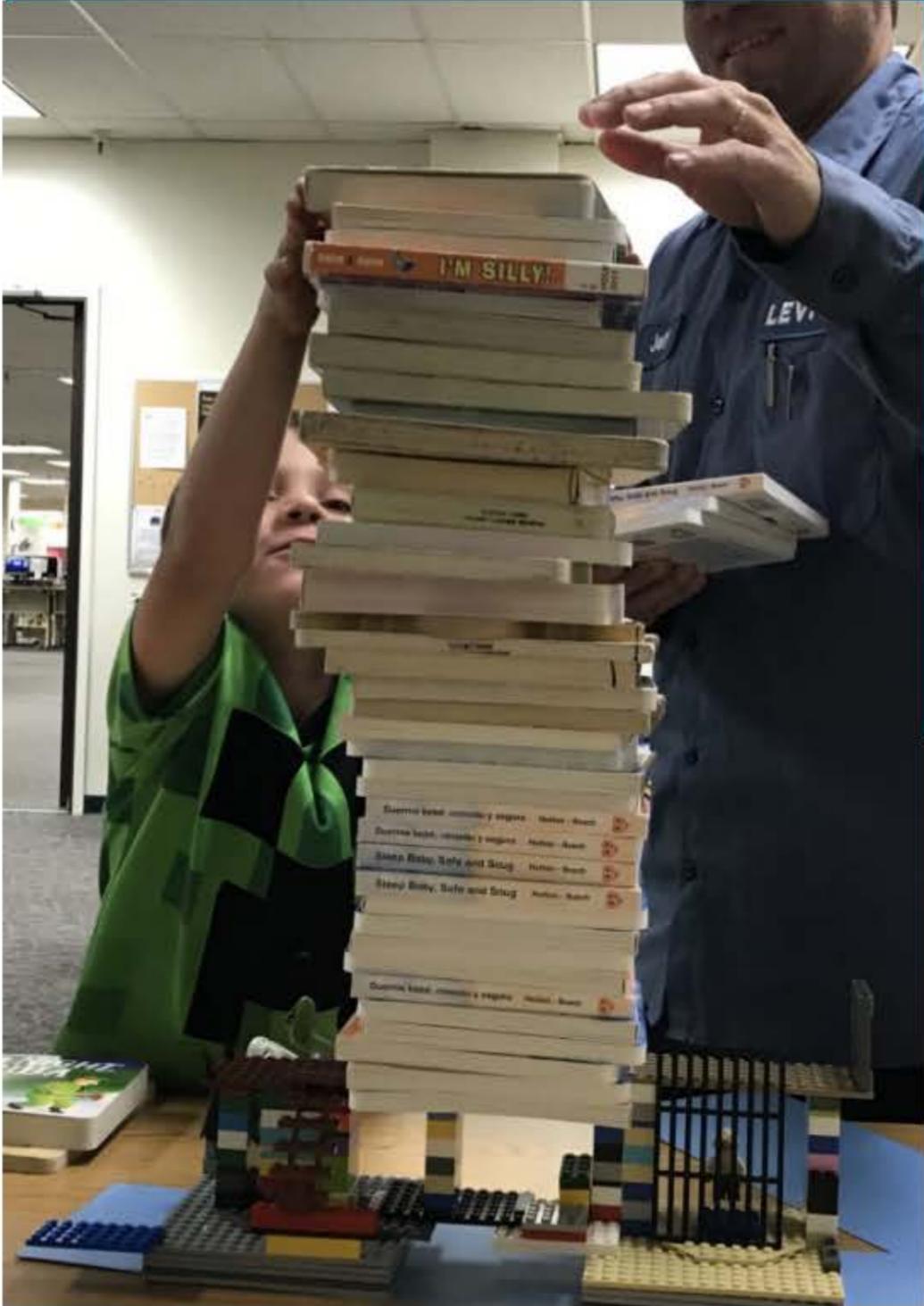


Participation Goal ~ 20,000 points

EARNED ~ 155,036 points



SIERRA VIEW LIBRARY



Participation Goal ~ 20,000 points

EARNED ~ 33,759 points



SOUTH VALLEYS LIBRARY



Participation Goal ~ 75,000 points

EARNED ~ 134,362 points



SPANISH SPRINGS LIBRARY



**57,630
over!**

Participation Goal ~ 70,000 points

EARNED ~ 127,630 points



SPARKS LIBRARY



**36,449 to
goal**

Participation Goal ~ 100,000 points

EARNED ~ 63,551 points



VERDI COMMUNITY LIBRARY



**6,082
over**

Participation Goal ~ 2,000 points

EARNED ~ 8,082 points



WCLS SUMMMER READING

Sign-ups

2,361

Minutes Read ~ 873,246

Events Attended ~ 17,775 points

Missions ~ 1070 points

Completion

617

Total Engagement ~ 892,091

storytime

at the Wilbur D. May Arboretum & Botanical Garden



Sessions-6
Attendance-584
Average-97



THANK YOU

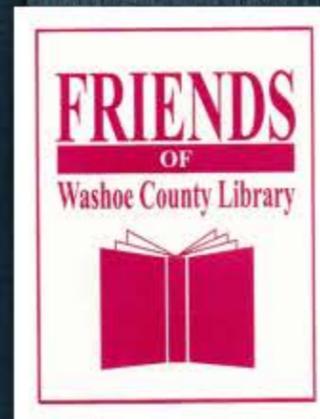
Washoe County Parks for your partnership!

Universe of Animals presented by Conservation Ambassadors



Libraries-10
Attendance-610
Average-61

THANK YOU 
Conservation Ambassadors!



Didgeridoo Down Under Australian Music

Libraries-10
Attendance-839
Average-84

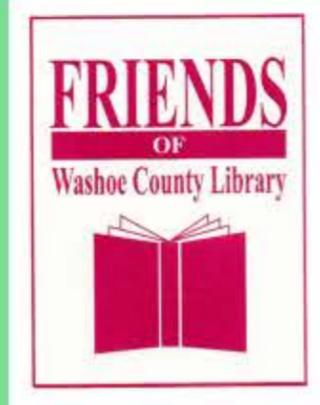
Education, Motivation, Entertainment!



THANK YOU



Will Thoren the "Didge!"



Drag Queen Story Hour



Sessions-1
Attendance-862*

* Over 862 through SP front door. Estimating over 1000 folks inside and outside the library between 9:30am and noon.



"Just add Glitter"



THANK YOU

Miss Ginger Devine & Miss Aspen Meadows



Space Explorers with NASA Space Ambassador

Libraries-8
Attendance-437
Average-55

THANK YOU
Dr. Steve Metzger

Hands on
Activity!





THANK YOU

Tony Berendsen

**Libraries-4
Attendance-85
Average-21**

**TAHOE
STAR
TOURS**



2019 National Family & Community Engagement Conference



Conference Attendees
54

Total Participants
84

Coalition Partners
11



Downtown Reno Library *Wednesday, July 10th, 2019*

A Universe of Possibilities with Early Literacy and an Engaged Community



AGENDA

CONTINENTAL BREAKFAST 8:30-9 am
Conference Room~Courtesy of WCSD

OPENING PANEL OF PARTNERS 9-9:30 am

welcome *A UNIVERSE OF PARTNERS, IDEAS, AND FAMILIES!*

Jeff Scott - Director of Washoe County Library System, UWNNS Board Member

Michael Brazier - UWNNS CEO, Northern Nevada Reading Coalition

Brett Rodela - Washoe County School District - Literacy Map

Downtown Reno Library Building Tour 9:45-10 am

Bomb Shelter Tours 10:15 & 10:40 am

Connect, Gather, Explore
WASHOE COUNTY LIBRARY SYSTEM washoecountylibrary.us



Interactive Opportunities with Community Partners
10-11 am

Children's Cabinet
www.childrenscabinet.org

Communities in Schools
www.cisnevada.org

Terry Lee Wells Nevada Discovery Museum
www.nvdm.org

KNPB Channel 5
www.knpb.org/education

Northern Nevada Literacy Council
www.nnlc.org/programs/family-reading-program

Sierra Nevada Journeys
www.sierranevadajourneys.org

Spread the Word Nevada
www.spreadthewordnevada.org

United Way of Northern Nevada and the Sierra (UWNNS)
www.uwnns.org

UNR Cooperative Extension
www.unce.unr.edu

Washoe County Library System
www.washoecountylibrary.us

Washoe County School District
www.washoeschools.net



TRY IT NOW >

VIRTUAL REALITY!



MAKE A BUTTON!



TO: Washoe County Library Board
FROM: Jeff Scott, Library Director
RE: Tacchino Trust Expenditure Update
DATE: August 21, 2019

Background: The Library Board of Trustees receives regular monthly updates regarding the status of expenditures from the Tacchino Trust bequeathment to the Washoe County Library System.

Expenditures for the month of July 2019 included: \$0.00 for Downtown Reno and \$0.00 for Downtown Reno Library Children's Materials.

To date, Tacchino Trust funds has expended a total of \$471,768.72 with \$99,999.18 of those funds spent on Children's Materials.

The total Tacchino Trust funds available the beginning of August 2019 is \$440,481.28.

Recommendation and Suggested Motion: This agenda item is informational and does not require any action.

<u>GSYSTACCHINO</u>					
<u>DATE</u>	<u>DESCRIPTION</u>		<u>TOTAL</u> <u>EXPENDITURE</u>	<u>REVENUE</u>	<u>BALANCE</u>
12/8/2016	Beginning Balance				\$ 452,250.00
8/14/2017	To GSYSTACCHINOR / Reno Collection		\$ 100,000.00		
12/27/2017	Vision Control 50% Down Payment		\$ 21,059.39		
1/8/2018	UNR / TEDx Conference		\$ 5,400.00		
	Gustin & Assoc / Downtown Renderings #1		\$ 7,212.89		
1/11/2018	HON / Furniture Admin North		\$ 1,779.63		
1/26/2018	Vision Control / Final Payment		\$ 21,059.39		
2/7/2018	Amazon / Stand Up Desk Stations		\$ 679.96		
3/5/2018	Reno Business Interiors / Furniture Admin North		\$ 2,088.44		
3/26/2018	Gustin & Assoc / Downtown Renderings #2		\$ 4,345.78		
4/19/2018	Reno Business Interiors / Chairs Admin		\$ 3,971.92		
4/27/2018	Amazon / Stand Up Desk Stations		\$ 179.99		
5/10/2018	Reno Business Interiors / Chairs Admin		\$ 106.40		
6/13/2018	Demco / Table Admin		\$ 435.59		
	Demco / White Board Admin		\$ 1,920.88		
7/18/2018	MK Solutions / Materials Handling		\$ 50,790.00		
11/30/2018	MK Solutions / Materials Handling		\$ 91,774.00		
	2nd Installment of Tacchino Trust			\$ 460,000.00	
2/11/2019	Coverage One / Public Internet Switch RN		\$ 777.66		
3/13/2019	To GSYSTACCHINOSP / Sparks Collection		\$ 100,000.00		
	To GSYSTACCHINONW / Northwest Collection		\$ 100,000.00		
5/17/2019	Reno Business Interiors / Furniture Downtown Reno		\$ 60,284.50	****	
5/22/2019	Brycon Corp. Invoice # 19-811-01 / Move Desks		\$ 983.12	****	
	Krueger International # 14038961		\$ 53,864.99	****	
	Krueger International # 14046242		\$ 25,018.01	****	
6/30/2019	From Tacchino RN			\$ 0.82	
7/24/2019	Krueger International # 14067031		\$ 922.00		
	Krueger International # 14047994		\$ 17,115.00		
			\$ 671,769.54	\$ 460,000.82	\$ 240,481.28

<u>GSYSTACCHINORN</u>									
			TOTAL				TOTAL		
DATE	DESCRIPTION		EXPENDITURE			BALANCE	EXPENDITURE		BALANCE
							\$ 100,000.00		\$ (0.00)
8/14/2017	From GSYSTACCHINO					\$ 100,000.00			
11/21/2017	Baker & Taylor # 4012037465		\$ 712.54						
12/18/2017	World Book Inc. # 001565922		\$ 999.00						
11/26/2018	Baker & Taylor # 4012308173		\$ 992.32						
	Baker & Taylor # 4012308671		\$ 481.02						
12/31/2018	Baker & Taylor # 4012312631		\$ 1,130.97						
	Baker & Taylor # 4012319957		\$ 34.48						
	Baker & Taylor # 4012319945		\$ 71.47						
	Baker & Taylor # 4012319950		\$ 47.84						
1/15/2019	Baker & Taylor # 4012413386		\$ 2,826.70						
1/25/2019	Baker & Taylor # 4012312622		\$ 1,084.05						
2/12/2019	Baker & Taylor # 4012425087		\$ 576.34						
	Baker & Taylor # 4012313242		\$ 1,008.90						
	Baker & Taylor # 4012319938		\$ 60.05						
	Baker & Taylor # 4012319949		\$ 89.51						
2/28/2019	Baker & Taylor # 4012460273		\$ 14.84						
	Baker & Taylor # 4012339529		\$ 1,109.36						
	Baker & Taylor # 4012349521		\$ 168.57						
	Baker & Taylor # 4012349489		\$ 316.68						
	Baker & Taylor # 4012347542		\$ 211.98						
	Baker & Taylor # 4012346479		\$ 533.44						
	Baker & Taylor # 4012326697		\$ 798.10						
	Baker & Taylor # 4012339392		\$ 1,153.68						
3/28/2019	Baker & Taylor # 4012351150		\$ 13.33						
	Baker & Taylor # 4012349514		\$ 64.97						
	Baker & Taylor # 4012350537		\$ 986.59						
	Baker & Taylor # 4012349515		\$ 72.07						
	Baker & Taylor # 4012349516		\$ 101.11						
	Baker & Taylor # 4012351155		\$ 19.47						
	Baker & Taylor # 4012351536		\$ 670.58						1

3/28/2019	Baker & Taylor # 4012351541	\$	228.92						
	Baker & Taylor # 4012351543	\$	573.08						
	Baker & Taylor # 4012358192	\$	178.93						
	Baker & Taylor # 4012359463	\$	156.84						
	Baker & Taylor # 4012359575	\$	1,144.48						
	Baker & Taylor # 4012361051	\$	1,349.11						
	Baker & Taylor # 4012445391	\$	778.02						
	Baker & Taylor # 4012449548	\$	452.78						
	Baker & Taylor # 4012367904	\$	1,335.64						
	Baker & Taylor # 4012368471	\$	261.70						
	Baker & Taylor # 4012361959	\$	35.63						
	Baker & Taylor # 4012361588	\$	1,330.59						
	Baker & Taylor # 4012369654	\$	684.74						
	Baker & Taylor # 4012368375	\$	260.48						
	Baker & Taylor # 4012369570	\$	223.09						
4/15/2019	Baker & Taylor # 4012378691	\$	11.59						
	Baker & Taylor # 4012380939	\$	522.18						
	Baker & Taylor # 4012378689	\$	60.31						
	Baker & Taylor # 4012379968	\$	564.91						
	Baker & Taylor # 4012371834	\$	1,002.02						
	Baker & Taylor # 4012378690	\$	241.71						
	Baker & Taylor # 4012379779	\$	574.02						
	Baker & Taylor # 4012370682	\$	1,261.00						
	Baker & Taylor # 4012368369	\$	652.53						
5/21/2019	Baker & Taylor # 4012409087	\$	91.19						
	Baker & Taylor # 4012382363	\$	249.66						
	Baker & Taylor # 4012406487	\$	672.68						
	Baker & Taylor # 4012397806	\$	9.79						
	Baker & Taylor # 4012399390	\$	70.60						
	Baker & Taylor # 4012416676	\$	29.22						
	Baker & Taylor # 4012415300	\$	25.81						
	Baker & Taylor # 4012398574	\$	69.16						
	Baker & Taylor # 4012398575	\$	15.01						
	Baker & Taylor # 4012416700	\$	33.65						2

5/21/2019	Baker & Taylor # 4012404522	\$	241.56						
	Baker & Taylor # 4012398984	\$	819.71						
	Baker & Taylor # 4012478491	\$	97.66						
	Baker & Taylor # 4012373967	\$	213.42						
	Baiker & Taylor # 4012420206	\$	264.75						
	Baker & Taylor # 4012386482	\$	37.51						
	Baker & Taylor # 4012426670	\$	27.48						
	Baker & Taylor # 4012386484	\$	82.44						
	Baker & Taylor # 4012402528	\$	350.93						
	Baker & Taylor # 4012377894	\$	32.83						
	Baker & Taylor # 4012416670	\$	24.57						
	Baker & Taylor # 4012427959	\$	77.14						
	Baker & Taylor # 4012427960	\$	183.78						
	Baker & Taylor # 4012422132	\$	20.62						
	Baker & Taylor # 4012444696	\$	17.82						
	Baker & Taylor # 4012477708	\$	136.44						
	Baker & Taylor # 4012391238	\$	546.93						
	Baker & Taylor # 4012381535	\$	1,089.69						
	Baker & Taylor # 4012377491	\$	1,055.62						
	Baker & Taylor # 4012382011	\$	889.33						
	Baker & Taylor # 4012457966	\$	97.91						
	Baker & Taylor # 4012457951	\$	179.73						
	Baker & Taylor # 4012433790	\$	151.50						
	Baker & Taylor # 4012437867	\$	71.69						
	Baker & Taylor # 4012419317	\$	157.98						
	Baker & Taylor # 4012449521	\$	132.65						
	Baker & Taylor # 4012453055	\$	294.29						
	Baker & Taylor # 4012445448	\$	15.01						
	Baker & Taylor # 4012444747	\$	30.19						
	Baker & Taylor # 4012388186	\$	376.57						
	Baker & Taylor # 4012385189	\$	405.83						
	Baker & Taylor # 4012386121	\$	1,119.98						
	Baker & Taylor # 4012384358	\$	926.17						
5/22/2019	Baker & Taylor # 4012472875	\$	301.41						3

5/22/2019	Baker & Taylor # 4012472874	\$	340.29						
	Baker & Taylor # 4012521941	\$	571.34						
	Baker & Taylor # 4012509494	\$	494.55						
	Baker & Taylor # 4012477293	\$	271.79						
	Baker & Taylor # 4012478380	\$	657.86						
	Baker & Taylor # 4012471570	\$	720.19						
	Baker & Taylor # 4012425648	\$	989.16						
	Baker & Taylor # 4012449514	\$	614.25						
	Baker & Taylor # 4012513724	\$	46.20						
	Baker & Taylor # 4012517669	\$	95.49						
	Baker & Taylor # 4012496758	\$	11.57						
	Baker & Taylor # 4012510404	\$	34.41						
	Baker & Taylor # 4012490071	\$	14.45						
	Baker & Taylor # 4012503368	\$	190.38						
	Baker & Taylor # 4012478488	\$	128.19						
	Baker & Taylor # 4012493501	\$	116.25						
	Baker & Taylor # 4012476940	\$	31.88						
	Baker & Taylor # 4012483585	\$	59.13						
	Baker & Taylor # 4012473919	\$	571.71						
	Baker & Taylor # 4012480771	\$	46.98						
	Baker & Taylor # 4012486488	\$	125.83						
	Baker & Taylor # 4012449549	\$	485.35						
	Baker & Taylor # 4012444693	\$	816.68						
	Baker & Taylor # 4012444694	\$	953.33						
	Baker & Taylor # 4012463776	\$	693.20						
	Baker & Taylor # 4012401808	\$	1,322.27						
	Baker & Taylor # 4012406770	\$	546.33						
	Baker & Taylor # 4012386114	\$	1,124.21						
	Baker & Taylor # 4012480818	\$	65.04						
	Baker & Taylor # 4012480814	\$	60.35						
	Baker & Taylor # 4012483631	\$	18.64						
	Baker & Taylor # 4012490017	\$	13.89						
	Baker & Taylor # 4012483573	\$	88.79						
	Baker & Taylor # 4012461510	\$	13.89						4

5/22/2019	Baker & Taylor # 4012476876	\$	125.67						
	Baker & Taylor # 4012463779	\$	103.57						
	Baker & Taylor # 4012454554	\$	86.60						
	Baker & Taylor # 4012454549	\$	188.16						
	Baker & Taylor # 4012424427	\$	738.85						
	Baker & Taylor # 4012404575	\$	1,360.19						
	Baker & Taylor # 4012405222	\$	1,235.89						
	Baker & Taylor # 4012393547	\$	1,288.23						
	Baker & Taylor # 4012392338	\$	379.65						
	Baker & Taylor # 4012465331	\$	172.28						
	Baker & Taylor # 4012447632	\$	226.00						
	Baker & Taylor # 4012435073	\$	274.18						
	Baker & Taylor # 4012424428	\$	369.12						
	Baker & Taylor # 4012398972	\$	1,329.32						
	Baker & Taylor # 4012424432	\$	470.96						
	Baker & Taylor # 4012424430	\$	138.41						
	Baker & Taylor # 4012392420	\$	1,304.41						
	Baker & Taylor # 4012392403	\$	761.38						
	Baker & Taylor # 4012404519	\$	726.62						
	Baker & Taylor # 4012385184	\$	775.32						
	Baker & Taylor # 4012386120	\$	1,045.64						
	Baker & Taylor # 4012460594	\$	20.26						
	Baker & Taylor # 4012453053	\$	333.21						
	Baker & Taylor # 4012457950	\$	29.20						
	Baker & Taylor # 4012444699	\$	107.06						
	Baker & Taylor # 4012402577	\$	564.30						
	Baker & Taylor # 4012424431	\$	118.46						
	Baker & Taylor # 4012391188	\$	561.21						
	Baker & Taylor # 4012384299	\$	1,013.90						
	Baker & Taylor # 4012392327	\$	243.47						
	Baker & Taylor # 4012399379	\$	585.84						
	Baker & Taylor # 4012386105	\$	1,355.84						
	Baker & Taylor # 4012496727	\$	339.32						
	Baker & Taylor # 4012496728	\$	404.28						5

5/22/2019	Baker & Taylor # 4012471571	\$	798.58						
	Baker & Taylor # 4012480851	\$	647.87						
	Baker & Taylor # 4012509495	\$	724.37						
5/30/2019	Baker & Taylor # 4012545112	\$	17.82						
	Baker & Taylor # 4012542729	\$	950.59						
	Baker & Taylor # 4012466939	\$	1,206.81						
	Baker & Taylor # 4012466937	\$	95.90						
	Baker & Taylor # 4012466938	\$	1,757.88						
	Baker & Taylor # 4012542730	\$	670.92						
	Baker & Taylor # 4012449210	\$	488.92						
	Baker & Taylor # 4012449209	\$	1,232.86						
	Baker & Taylor # 4012449208	\$	318.31						
	Baker & Taylor # 4012353871	\$	761.54						
	Baker & Taylor # 4012531519	\$	675.23						
	Baker & Taylor # 4012332136	\$	279.87						
	Baker & Taylor # 4012326699	\$	1,063.50						
	Baker & Taylor # 4012519774	\$	254.47						
	Baker & Taylor # 4012519773	\$	290.91						
	Baker & Taylor # 4012319942	\$	206.10						
	Baker & Taylor # 4012378325	\$	1,014.72						
	Baker & Taylor # 4012329172	\$	17.82						
	Baker & Taylor # 4012449195	\$	886.63						
	Baker & Taylor # 4012480404	\$	1,050.90						
	Baker & Taylor # 4012521942	\$	601.66						
	Baker & Taylor # 4012513731	\$	51.50						
	Baker & Taylor # 4012527774	\$	35.68						
	Baker & Taylor # 4012357162	\$	1,339.65						
	Baker & Taylor # 4012320036	\$	541.34						
	Baker & Taylor # 4012357146	\$	1,330.91						
	Baker & Taylor # 4012492151	\$	983.16						
	Baker & Taylor # 4012534694	\$	51.96						
	Baker & Taylor # 4012513726	\$	86.13						
	Baker & Taylor # 4012500981	\$	778.48						
	Baker & Taylor # 4012531518	\$	752.35						6

Northwest Library Tacchino Ledger

GSYSTACCHINONW								
<u>DATE</u>	<u>DESCRIPTION</u>	<u>TOTAL EXPENDITURE</u>	<u>REVENUE</u>	<u>BALANCE</u>	<u>TOTAL EXPENDITURE</u>	<u>REVENUE</u>	<u>BALANCE</u>	
					\$ -	\$ 100,000.00	\$ 100,000.00	
3/13/2019	From GSYSTACCHINO		\$ 100,000.00	\$ 100,000.00				
				\$ 100,000.00				

Sparks Library Tacchino Ledger

GSYSTACCHINOSP								
<u>DATE</u>	<u>DESCRIPTION</u>	<u>TOTAL EXPENDITURE</u>	<u>REVENUE</u>	<u>BALANCE</u>	<u>TOTAL EXPENDITURE</u>	<u>REVENUE</u>	<u>BALANCE</u>	
					\$ -	\$ 100,000.00	\$ 100,000.00	
3/13/2019	From GSYSTACCHINO		\$ 100,000.00	\$ 100,000.00				
				\$ 100,000.00				

4th QUARTER FINANCIAL REPORT

April 1 - June 30, 2019

FWCL ALLOCATION GIFT FUND BALANCES			<i>FWCL Allocations are provided annually between Nov and Jan dependent upon yearly book sales totals</i>								
		4/1/2019	Donations			Donation	Expenditures			Expenses	Difference
			April	May	June	Total	April	May	June	Total	Balance
Friends Allocation 2018	\$ 130,000.00										
Friends Carryover	\$ 59,270.10										
TOTAL ALL FRIENDS	\$ 189,270.10										
TECH:Technology (38%)											
Carryover	\$ 40,827.19										
2019 Allocation	\$ -										
TOTAL START	\$ 40,827.19										
Expenses prior to Current Qtr											
Makerspace Supplies			\$ -	\$ -	\$ -	\$ -	\$ 3,076.78	\$ 8,469.29	\$ 427.00	\$ 11,973.07	
Tech Supplies			\$ -	\$ -		\$ -		\$ 1,385.13		\$ 1,385.13	
System Office OTHER		See Schedule B									
Totals			\$ -	\$ -	\$ -		\$ 3,076.78	\$ 9,854.42	\$ 427.00		
	\$ 40,827.19									\$ 13,358.20	\$ 27,468.99
TS:Materials (32%)											
Carryover	\$ 20,290.50										
2019 Allocation											
TOTAL START	\$ 20,290.50										
Technical Services Material Budget encompasses all Friends of Washoe County Library Allocations and donations to Gift Funds for materials for all Library Branches. Friends allocations are generally expended between the months of May and July each year when County expenditures cease between fiscal budget years.											
Programs (9%)											
Carryover	\$ 19,847.64										
2019 Allocation											
TOTAL START	\$ 19,847.64										
Expenses prior to Current Qtr											
Programs Payments			\$ -	\$ -	\$ -	\$ -	\$ 2,950.00	\$ 1,480.00	\$ 1,200.00	\$ 5,630.00	
Totals			\$ -	\$ -	\$ -		\$ 2,950.00	\$ 1,480.00	\$ 1,200.00		
	\$ 19,847.64									\$ 5,630.00	\$ 14,217.64
Marketing (7%)											
Carryover	\$ 8,227.97										
2019 Allocation											
TOTAL START	\$ 8,227.97										
Expenses prior to Current Qtr											
Program Supplies			\$ -	\$ -	\$ -	\$ -			\$ 223.98	\$ 223.98	
Social Media/Subscriptions			\$ -	\$ -	\$ -	\$ -				\$ -	
SWAG			\$ -	\$ -	\$ -	\$ -		\$ 1,141.10	\$ 69.00	\$ 1,210.10	
Operating Supplies			\$ -	\$ -	\$ -	\$ -	\$ 777.53		\$ 495.80	\$ 1,273.33	
Totals			\$ -	\$ -	\$ -		\$ 777.53	\$ 1,141.10	\$ 788.78		
	\$ 8,227.97									\$ 2,707.41	\$ 5,520.56
FRIENDS SUBTOTAL	\$ 68,902.80	<i>TS Not Inc.</i>								\$ 21,695.61	\$ 47,207.19

4th QUARTER FINANCIAL REPORT

April 1 - June 30, 2019

FWCL ALLOCATION GIFT FUND BALANCES			<i>FWCL Allocation are provided annually between Nov and Jan dependent upon yearly book sales totals</i>								
		4/1/2019	Donations			Donation	Expenditures			Expenses	Ending Balance
			April	May	June	Total	April	May	June	Total	
*Training (6%)											
Carryover	\$	7,786.00									
2019 Allocation											
TOTAL START	\$	7,786.00									
Expenses prior											
Donation			\$ -		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Training			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,253.22	\$ 3,253.22	
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ 3,253.22		
	\$	7,786.00								\$ 3,253.22	\$ 4,532.78
CC: *SRP Books (8%)											
Carryover	\$	11,671.48									
2019 Allocation	\$	-									
TOTAL START	\$	11,671.48									
Books		\$ 11,671.48		\$ -		\$ -		\$ 7,541.36	\$ 3,976.79	\$ 11,518.15	\$ 153.33
SRP/Childrens OTHER		See Schedule B									
Totals			\$ -	\$ -	\$ -		\$ -	\$ 7,541.36	\$ 3,976.79		
FRIENDS SUBTOTAL	\$	88,360.28								\$ 36,466.98	\$ 51,893.30
=====											
SCHEDULE B	<i>"Branches" that accumulate FWCL Allocations AND Donations that all combine into one account for expenditures</i>										
		4/1/2019	Donations			Donation	Expenditures			Expenses	Ending Balance
			April	May	June	Total	April	May	June	Total	
(CC)CHILDREN'S Coordinator											
ERWIN	\$	500.00									
		\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 500.00	\$ 500.00	\$ -
Totals		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 500.00		
(TS) TECH SERVICE											
MATERIALS (INCLUDES FWCL)	\$	44,079.80	\$ 61.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61.11
GMAGS (PERIODICALS)	\$	53,987.75		\$ 400.11	\$ 1,044.37	\$ 1,444.48	\$ 176.45	\$ 1,543.94	\$ 37,742.29	\$ 39,462.68	\$ 15,969.55
READING CAMPAIGN	\$	54,425.05				\$ -	\$ 873.38	\$ 4,803.39	\$ 8,780.85	\$ 14,457.62	\$ 39,967.43
Totals			\$ -	\$ 400.11	\$ 1,044.37		\$ 1,049.83	\$ 6,347.33	\$ 46,523.14		
(TECH) SYSTEMS OFFICE											
Totals		\$ 136.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 136.44
TOTAL SCHED B		\$ 109,110.35								\$ 54,420.30	\$ 56,134.53
FRIENDS TOTAL	\$	197,470.63								\$ 108,027.83	

4th QUARTER FINANCIAL REPORT

April 1 - June 30, 2019

BRANCH GIFT FUND TOTALS		<i>Gift Funds are not maintained on any cycle, but on a continuous basis, until fully expended</i>									
	Beginning Balance	Beginning Balance 4/1/2019	Donations			Donation Total	Expenditures			Expenses Total	Ending Balance
			April	May	June		April	May	June		
(SYS) SYSTEMWIDE	\$ 1,101,074.66										
UN-DESIGNATED	\$ 554.34	\$ 100.00	\$ 179.00	\$ 600.00	\$ 879.00	\$ 100.00			\$ 100.00	\$ 1,333.34	
BOOK BAG SALES	\$ 1,368.50	\$ 64.00	\$ 46.00	\$ 56.00	\$ 166.00				\$ -	\$ 1,534.50	
DISTRICT 3	\$ 500.00				\$ -				\$ -	\$ 500.00	
HEADPHONE SALES	\$ 1,288.00	\$ 94.00	\$ 107.00	\$ 75.00	\$ 276.00				\$ -	\$ 1,564.00	
FWCL HOLDING	\$ 728.39				\$ -				\$ -	\$ 728.39	
INTEREST	\$ 22,843.26	\$ 2,433.37	\$ 2,950.36	\$ 2,357.54	\$ 7,741.27	\$ 812.65	\$ 33,596.40	\$ 12,958.34	\$ 47,367.39	\$ (16,782.86)	
TACCHINO	\$ 398,668.08				\$ -				\$ -		
FURN, FIX & EQUIP	\$ 398,668.08			\$ 0.82	\$ 0.82		\$ 140,150.62		\$ 140,150.62		
MATERIALS	\$ 274,656.01				\$ -	\$ 4,890.27	\$ 66,969.21	\$ 2,796.53	\$ 74,656.01		
TACCHINO TOTAL					\$ -					\$ 458,518.28	
WHYMAN (BOOK PAGES)	\$ 1,800.00				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800.00	
Totals			\$ 2,691.37	\$ 3,282.36	\$ 3,089.36	\$ 5,802.92	\$ 240,716.23	\$ 15,754.87		\$ 449,195.65	
(RN) DOWNTOWN	\$ 5,611.85										
UN-DESIGNATED	\$ 2,571.94	\$ 134.60	\$ 104.31	\$ 106.95	\$ 345.86			\$ 35.56	\$ 35.56	\$ 2,882.24	
BENNETT	\$ 3,039.91				\$ -				\$ -	\$ 3,039.91	
Totals			\$ 134.60	\$ 104.31	\$ 106.95	\$ -	\$ -	\$ 35.56		\$ 5,922.15	
(DT) DUNCAN/TRA	\$ 2,621.66										
UN-DESIGNATED	\$ 1,366.35	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 1,366.35	
BERKBIGLER	\$ 1,255.31	\$ -	\$ -	\$ -	\$ -		\$ 172.70	\$ -	\$ 172.70	\$ 1,082.61	
Totals			\$ -	\$ -	\$ -	\$ -	\$ 172.70	\$ -		\$ 2,448.96	
(IV) INCLINE VILLA	\$ 7,940.09										
UN-DESIGNATED	\$ 4,166.58	\$ 1,217.53	\$ 996.00	\$ 219.65	\$ 2,433.18	\$ 232.41	\$ 203.81	\$ 436.49	\$ 872.71	\$ 5,727.05	
ROSENBERG	\$ 100.00				\$ -				\$ -	\$ 100.00	
SMALLWOOD	\$ 3,673.51				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,673.51	
Totals			\$ 1,217.53	\$ 996.00	\$ 219.65	\$ 232.41	\$ 203.81	\$ 436.49		\$ 9,500.56	
(NV) NORTH VALLE	\$ 6,220.13										
UN-DESIGNATED	\$ 6,220.13	\$ 143.22	\$ 149.15	\$ 155.30	\$ 447.67	\$ 4,000.00	\$ 80.77	\$ 274.15	\$ 4,354.92	\$ 2,312.88	
HYDRATION STATION	\$ 4,000.00					\$ 2,930.13			\$ 2,930.13	\$ 1,069.87	
Totals			\$ 143.22	\$ 149.15	\$ 155.30	\$ 6,930.13	\$ 80.77	\$ 274.15		\$ 3,382.75	
(NW) NORTHWEST	\$ 6,294.71										
UN-DESIGNATED	\$ 6,064.92	\$ 742.80	\$ 462.14	\$ 504.70	\$ 1,709.64	\$ 107.60	\$ 203.22	\$ 2,339.81	\$ 2,650.63	\$ 5,123.93	
GALLERY	\$ 229.79				\$ -		\$ -	\$ -	\$ -	\$ 229.79	
Totals			\$ 742.80	\$ 462.14	\$ 504.70	\$ 107.60	\$ 203.22	\$ 2,339.81		\$ 5,353.72	

4th QUARTER FINANCIAL REPORT

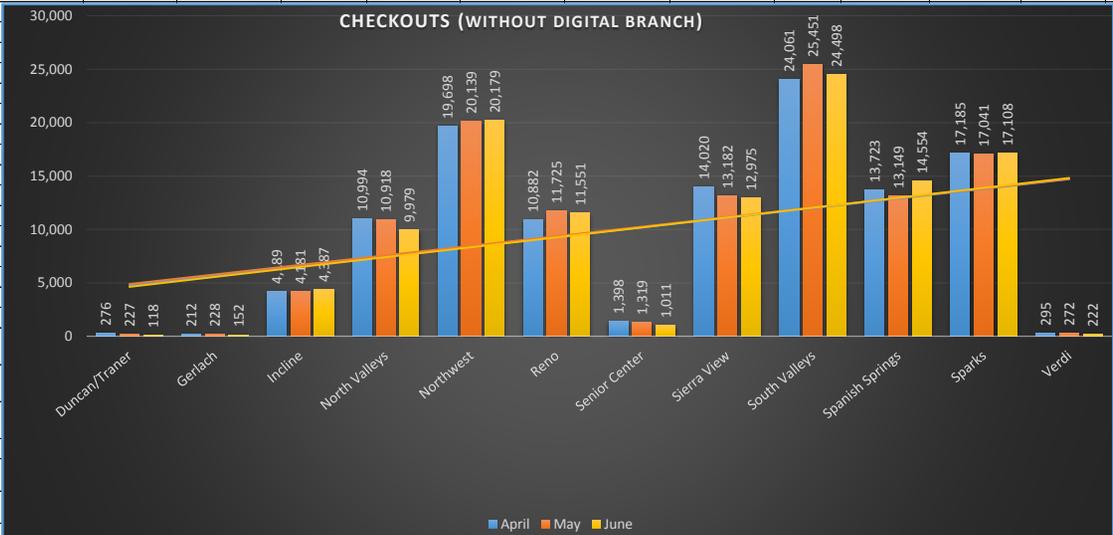
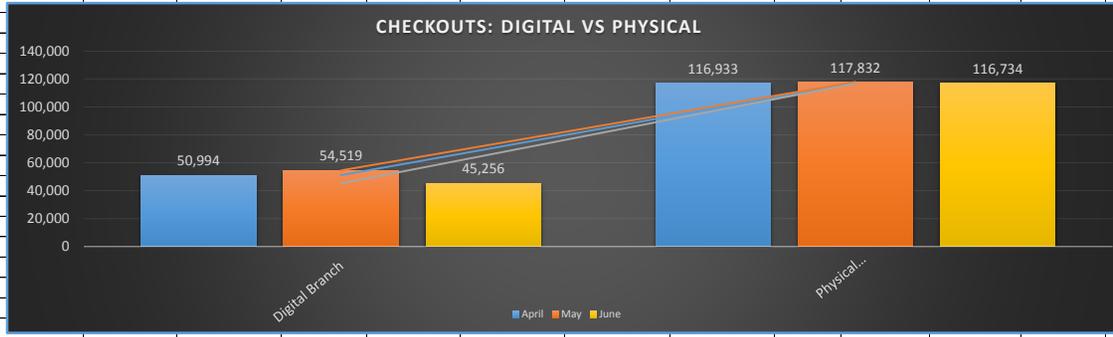
April 1 - June 30, 2019

BRANCH GIFT FUND TOTALS											
<i>Gift Funds are not maintained on any cycle, but on a continuous basis, until fully expended</i>											
	Beginning Balance	Beginning Balance 4/1/2019	Donations			Total	Expenditures			Total	Ending Balance
			April	May	June		April	May	June		
(SC) SENIOR CENTE	\$ 46.21										
UN-DESIGNATED	\$ 46.21	\$ 46.21	\$ 5.20	\$ 12.00	\$ -	\$ 17.20	\$ -	\$ -	\$ -	\$ -	\$ 63.41
Totals			\$ 5.20	\$ 12.00	\$ -		\$ -	\$ -	\$ -		\$ 63.41
(SV) SIERRA VIEW	\$ 6,427.85										
UN-DESIGNATED	\$ 6,427.85	\$ 6,427.85	\$ 709.50	\$ 632.83	\$ 594.23	\$ 1,936.56	\$ 138.49	\$ 290.76	\$ 869.10	\$ 1,298.35	\$ 7,066.06
Totals			\$ 709.50	\$ 632.83	\$ 594.23		\$ 138.49	\$ 290.76	\$ 869.10		\$ 7,066.06
(SO) SOUTH VALLE	\$ 13,072.62										
UN-DESIGNATED	\$ 8,372.23	\$ 8,372.23	\$ 536.57	\$ 627.45	\$ 1,602.12	\$ 2,766.14	\$ 124.60	\$ -	\$ 779.61	\$ 904.21	\$ 10,234.16
GALLERY	\$ 623.60					\$ -	\$ 98.67			\$ 98.67	\$ 524.93
STEAM	\$ 4,076.79					\$ -		\$ -	\$ -	\$ -	\$ 4,076.79
Totals			\$ 536.57	\$ 627.45	\$ 1,602.12		\$ 98.67	\$ -	\$ 779.61		\$ 14,835.88
(SS) SPANISH SPRIN	\$ 13,745.95										
UN-DESIGNATED	\$ 13,637.70	\$ 13,637.70	\$ 574.36	\$ 517.89	\$ 633.82	\$ 1,726.07	\$ 23.27	\$ 92.76	\$ 558.32	\$ 674.35	\$ 14,689.42
KERMOADE	\$ 108.25					\$ -				\$ -	\$ 108.25
REDFIELD	\$ -					\$ -				\$ -	\$ -
Totals			\$ 574.36	\$ 517.89	\$ 633.82		\$ 23.27	\$ 92.76	\$ 558.32		\$ 14,797.67
(SP) SPARKS	\$ 17,362.56										
UN-DESIGNATED	\$ 17,362.56	\$ 17,362.56	\$ 704.91	\$ 892.24	\$ 479.10	\$ 2,076.25	\$ 48.57	\$ -	\$ 166.39	\$ 214.96	\$ 19,223.85
Totals			\$ 704.91	\$ 892.24	\$ 479.10		\$ 48.57	\$ -	\$ 166.39		\$ 19,223.85
(VE) VERDI	\$ 296.93										
UN-DESIGNATED	\$ 296.93	\$ 296.93	\$ -	\$ 0.75		\$ 0.75	\$ -	\$ -	\$ -	\$ -	\$ 297.68
Totals			\$ -	\$ 0.75	\$ -		\$ -	\$ -	\$ -		\$ 297.68
ANCH GIFT TOTALS:		\$ 1,228,271.22	\$ 7,460.06	\$ 7,677.12	\$ 7,385.23	\$ 22,522.41	\$ 13,382.06	\$ 241,760.25	\$ 21,214.30	\$ 276,481.21	\$ 532,088.34
GRAND TOTAL GIFT FUNDS											\$ 640,116.17

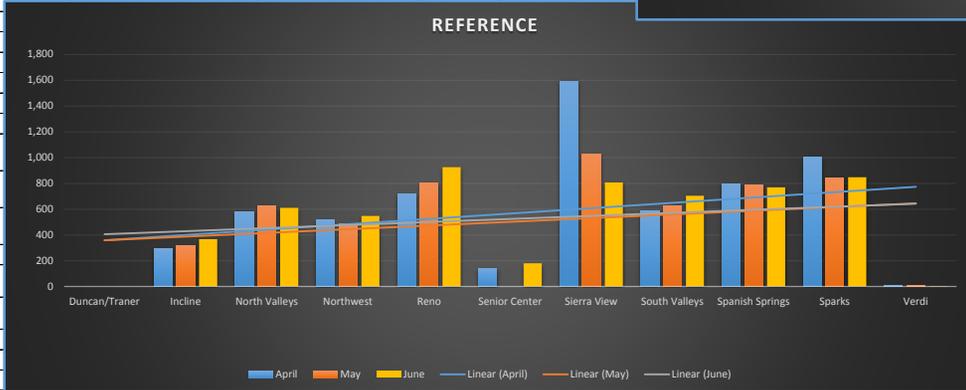
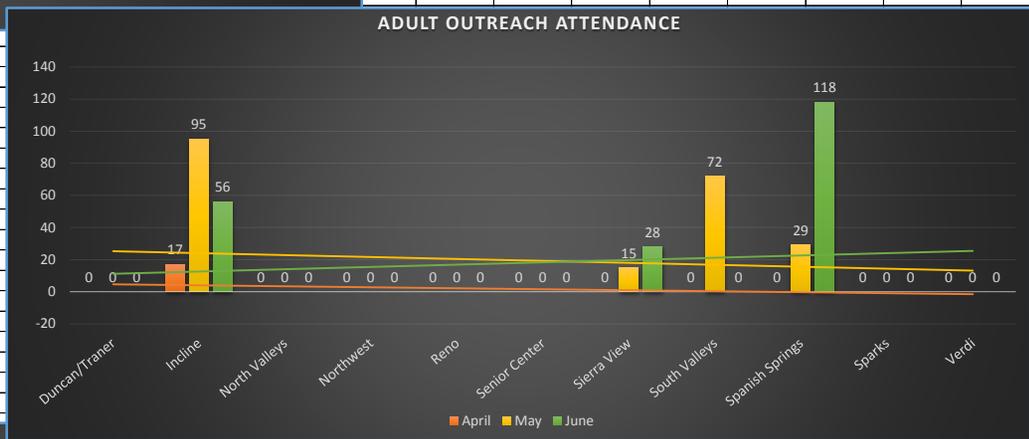
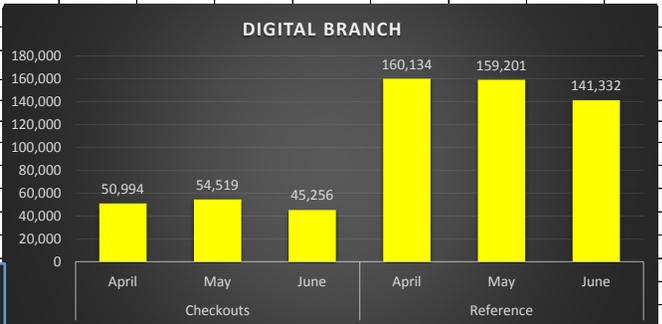
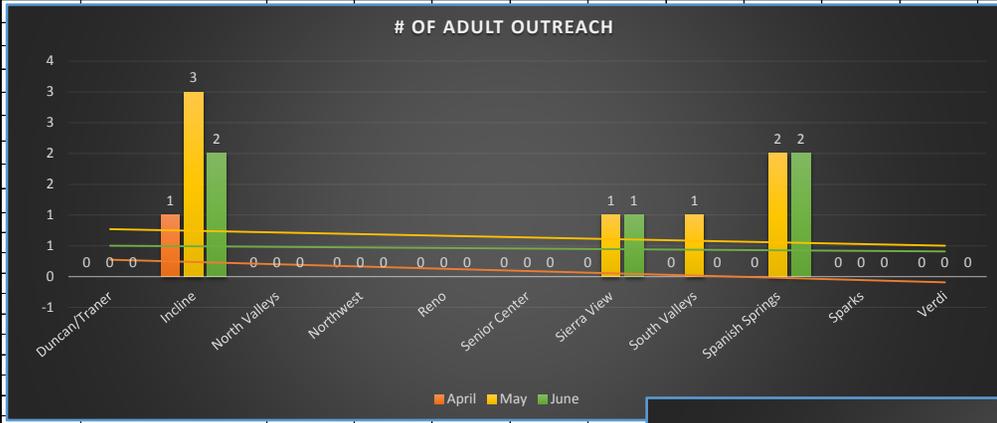
**Washoe County Library System
Wants Residents to Know Their Community**



FY 18/19 Fourth Quarter	Checkouts			Reference			Digital Visits			# of Outreach Adult			Outreach Attendance Adult		
	April	May	June	April	May	June	April	May	June	April	May	June	April	May	June
	BRANCH ACTIVITY														
Digital Branch	50,994	54,519	45,256				160,134	159,201	141,332						
Duncan/Traner	276	227	118	0	0	0				0	0	0	0	0	0
Gerlach	212	228	152												
Incline	4,189	4,181	4,387	293	313	367				1	3	2	17	95	56
North Valleys	10,994	10,918	9,979	577	628	610				0	0	0	0	0	0
Northwest	19,698	20,139	20,179	514	484	547				0	0	0	0	0	0
Reno	10,882	11,725	11,551	717	805	925				0	0	0	0	0	0
Senior Center	1,398	1,319	1,011	141	0	179				0	0	0	0	0	0
Sierra View	14,020	13,182	12,975	1,593	1,023	807				0	1	1	0	15	28
South Valleys	24,061	25,451	24,498	584	627	703				0	1	0	0	72	0
Spanish Springs	13,723	13,149	14,554	797	784	769				0	2	2	0	29	118
Sparks	17,185	17,041	17,108	1,002	842	847				0	0	0	0	0	0
Verdi	295	272	222	9	10	3				0	0	0	0	0	0
Total:	167,927	172,351	161,990	6,227	5,516	5,757	160,134	159,201	141,332	1	7	5	17	211	202
Physical checkouts	116,933	117,832	116,734												
Administration Outreach										1	0	0	25	0	0



Note: Digital Branch includes ebooks, audiobooks, magazine checkouts
 Duncan Traner & Verdi reflect public hours only
 Gerlach reflects both public and school hours

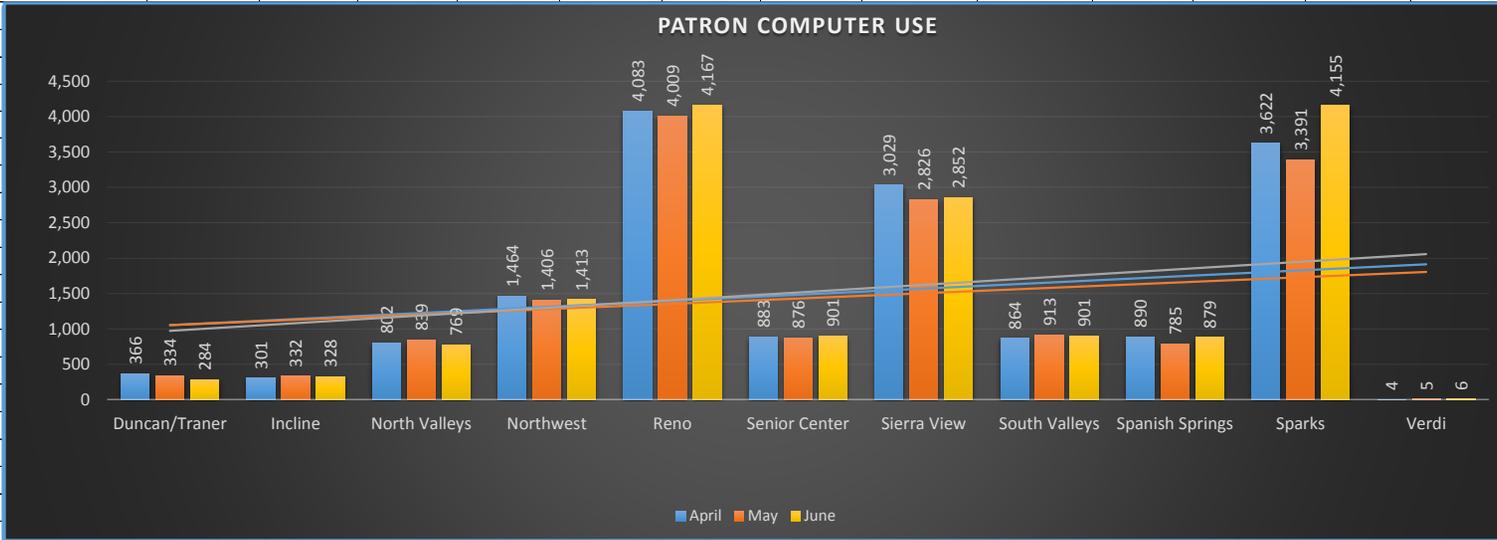


Washoe County Library System is a Community Hub

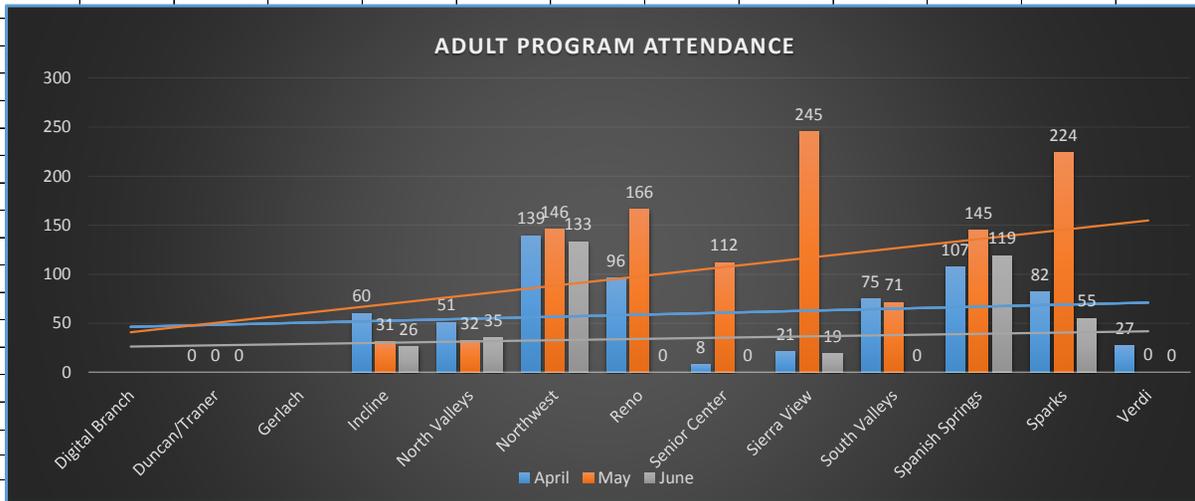
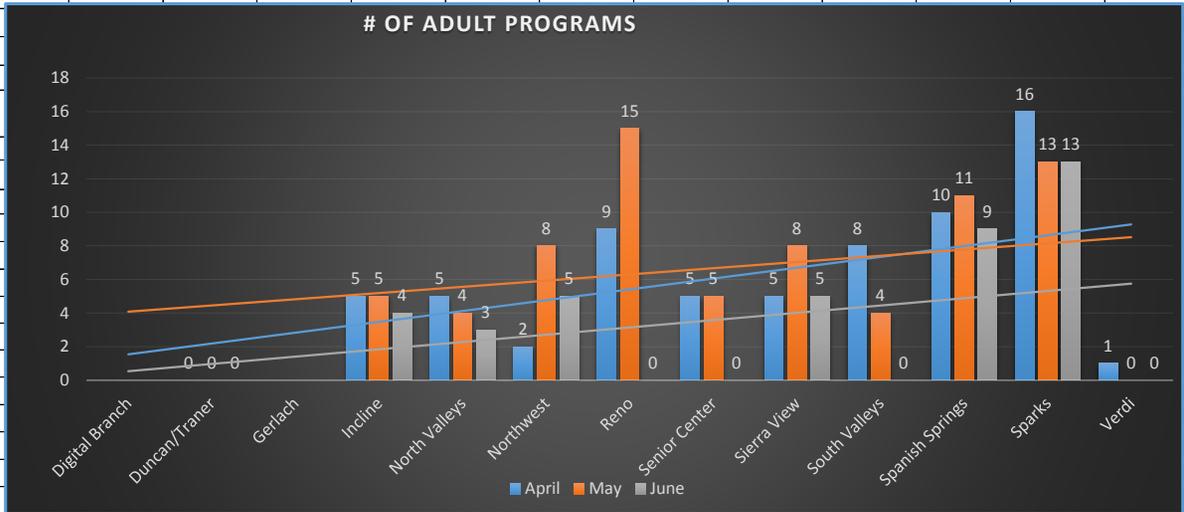
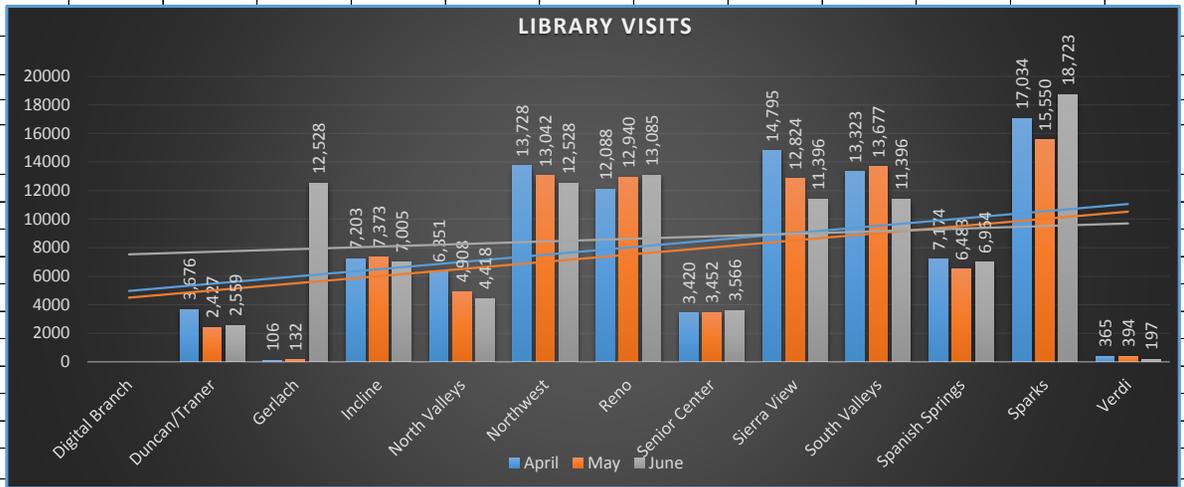


FY 18/19 Fourth Quarter	Patron Computer Use			Library Visits			# of Programs			Program Attendance		
	April	May	June	April	May	June	Adult			Adult		
							April	May	June	April	May	June
BRANCH ACTIVITY												
Digital Branch												
Duncan/Traner	366	334	284	3,676	2,427	2,559	0	0	0	0	0	0
Gerlach				106	132	12,528						
Incline	301	332	328	7,203	7,373	7,005	5	5	4	60	31	26
North Valleys	802	839	769	6,351	4,908	4,418	5	4	3	51	32	35
Northwest	1,464	1,406	1,413	13,728	13,042	12,528	2	8	5	139	146	133
Reno	4,083	4,009	4,167	12,088	12,940	13,085	9	15	0	96	166	0
Senior Center	883	876	901	3,420	3,452	3,566	5	5	0	8	112	0
Sierra View	3,029	2,826	2,852	14,795	12,824	11,396	5	8	5	21	245	19
South Valleys	864	913	901	13,323	13,677	11,396	8	4	0	75	71	0
Spanish Springs	890	785	879	7,174	6,483	6,964	10	11	9	107	145	119
Sparks	3,622	3,391	4,155	17,034	15,550	18,723	16	13	13	82	224	55
Verdi	4	5	6	365	394	197	1	0	0	27	0	0
Total:	16,308	15,716	16,655	99,263	93,202	104,365	66	73	39	666	1,172	387

NOTE: DUE TO GATE COUNT PROBLEMS AT SO, A PERCENTAGE OF CHECKOUTS TO GATE COUNTS (.65%) PRIOR TO NEW GATES BEING INSTALLED IS BEING USED TO DETERMINE CURRENT NUMBERS



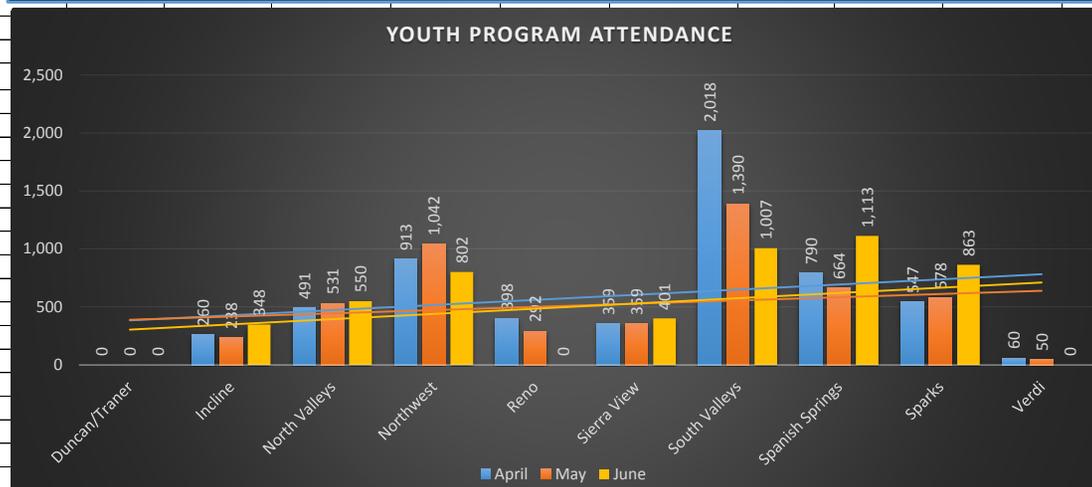
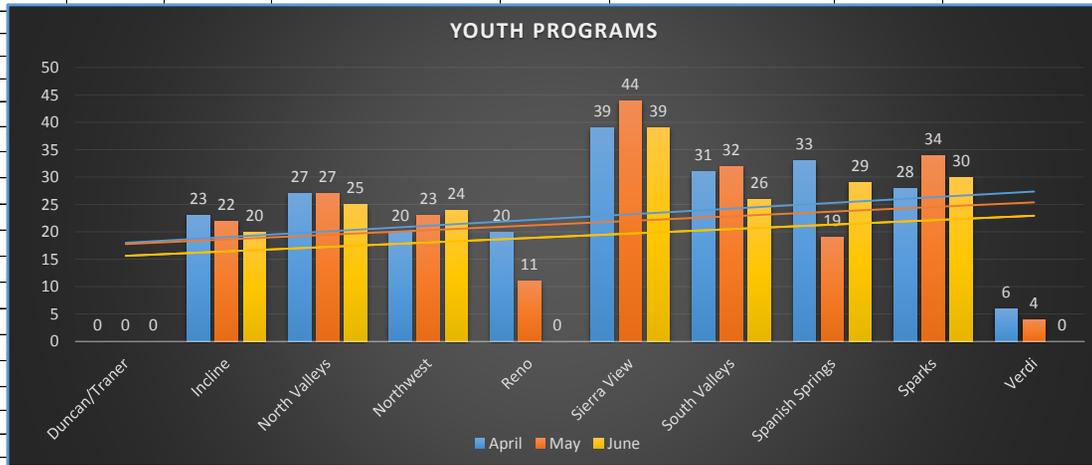
Note: Digital Branch includes ebooks, audiobooks, magazine checkouts
 Duncan Traner & Verdi reflect public hours only
 Gerlach reflects both public and school hours

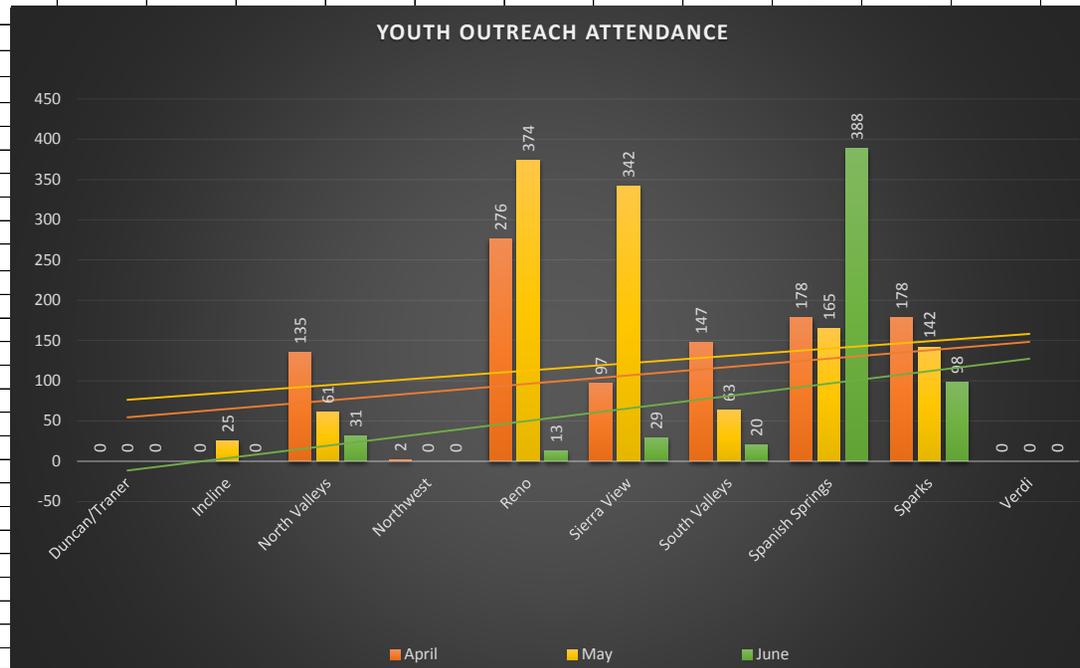
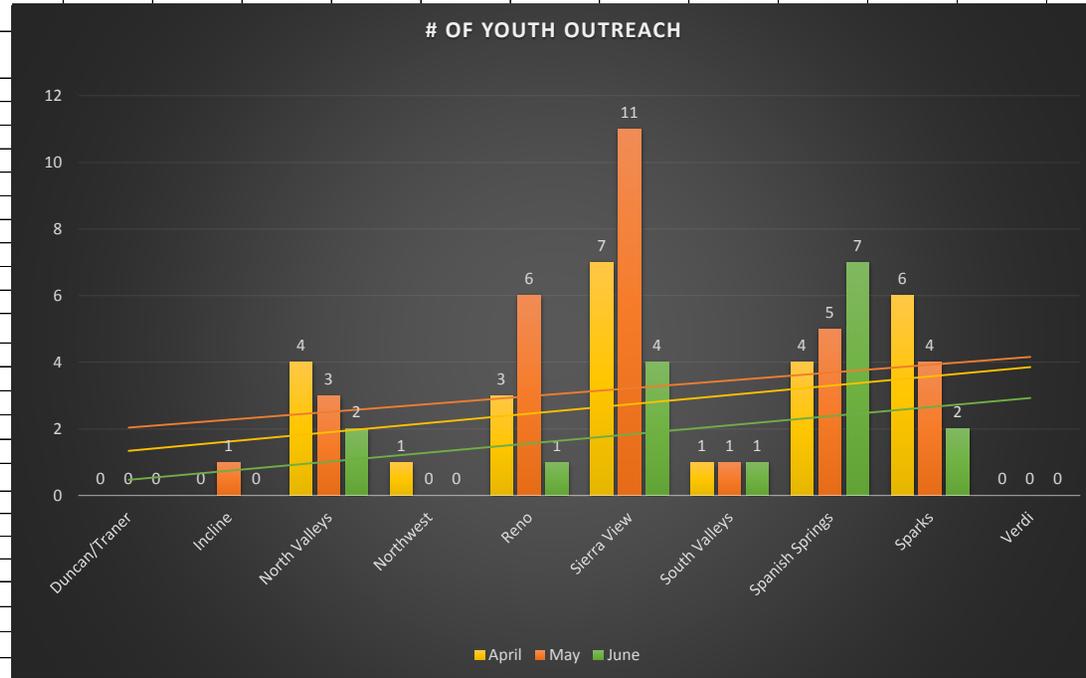


Washoe County Library System Grows Young Readers



FY 18/19 Fourth Quarter	# of Youth Programs			Youth Program Attendance			# of Youth Outreach			Youth Outreach Attendance		
	April	May	June	April	May	June	April	May	June	April	May	June
BRANCH ACTIVITY												
Digital Branch												
Duncan/Traner	0	0	0	0	0	0	0	0	0	0	0	0
Gerlach												
Incline	23	22	20	260	238	348	0	1	0	0	25	0
North Valleys	27	27	25	491	531	550	4	3	2	135	61	31
Northwest	20	23	24	913	1,042	802	1	0	0	2	0	0
Reno	20	11	0	398	292	0	3	6	1	276	374	13
Senior Center												
Sierra View	39	44	39	359	359	401	7	11	4	97	342	29
South Valleys	31	32	26	2,018	1,390	1,007	1	1	1	147	63	20
Spanish Springs	33	19	29	790	664	1,113	4	5	7	178	165	388
Sparks	28	34	30	547	578	863	6	4	2	178	142	98
Verdi	6	4	0	60	50	0	0	0	0	0	0	0
Total:	227	216	193	5,836	5,144	5,084	26	31	17	1,013	1,172	579
Administration Outreach							1	1	0	240	32	0





LIBRARY BOARD OF TRUSTEE TASK RECORD/FOLLOW-UP

ITEM 6h

FY2019/20

DATE ASSIGNED	TRUSTEE	TASK / AGENDA ITEM REQUESTED	ANTICIPATED COMPLETION	DATE COMPLETED
7/17/19	Trustee Parkhill	Will follow up directly with Director Scott regarding questions for Library Events and Programming Policy clarification, program advertisement, brochure advertisement and the volunteer groups excluded from the brochure	Before August/September 2019	
2/20/19	Not Applicable	Assistant County Manager Solaro to return to Board in Summer to Fall 2019 to report progress upon Leadership Training	August/September 2019	
2/20/19	Trustee Parkhill	UPDATE: Request update on Security Report from February Meeting for update and proactive trainings for Library personnel in light of shooting at library in Sacramento	None provided – After beginning of FY19/20	
12/19/18	(Past) Chair Alderman	Tracking of children using issued children’s cards is a great start to building metric for Growing Young Readers Strat Plan Initiative – added on request to Board Task Record for tracking (Nancy/Debi)	June Sept 2019 - to allow for completion of Library card signup	
12/19/18	(Past) Chair Alderman	Chair Alderman requested baseline metrics for Downtown Reno from now through completion of renovation for comparisons – moved to August for clearer information since remodel completed June 2019	August September 2019	
12/19/18	Trustee Holland	Requested a future agenda item on how change of public hours is progressing - moved to August for clearer information since remodel completed June 2019, which affected public hours	None provided – July or August September 2019	

From: Scott, Jeff
Sent: Tuesday, July 23, 2019 10:05 AM
To: Library - All Staff <librarystaff@washoecounty.us>
Subject: Drag Queen Story Hour Thank you!

Thank you, everyone, for your support and work on the Drag Queen Story this past Saturday at the Sparks Library. It was a huge outpouring of community support and a wonderful day for Washoe County Library families.

I think this was the most attended story time in the system's history with some 600 in attendance! This wouldn't have happened without the creativity, hard work, dedication of Washoe County Library System Staff.

I want especially thank Jamie Hemingway for emceeding the event. You made that event extra special as a master of ceremonies in a rainbow suit. We wouldn't have this program without your contacts, your energy, and your dedication. Thank you to Judy Hansen and Jenny Swanson for the assist during story time. Thank you to the Youth Service and Library Event Team with special thanks to Rebecca Reed, Rachel Winters, Freda Mae Vorhees, and Jenny Swanson for your plan.

I want to thank the team that helped plan the event and went over details. Corinne Dickman, Debbie Gunderman, Beate Weinert, Jamie Hemingway (again), and Judy Hansen. This was our moon shot and we definitely made our target. Proper planning of every detail made the day successful. We were ready for anything and that's thanks to you!

I want to thank the staff who helped staff the event. Joan Dalusung, Jonnica Bowen, Pam Larsen, and Beate Weinert (again). Our "Door Dragons" kept our families safe and made sure everyone had a great time. Another thank you to Pam Sliker for the wonderful rainbow backdrop for the event.

I want to thank Debi Stears, Megan Connely, and Rebecca Reed for creating a wonderful children's collection. Jenny Swanson and Rachel Winters had a great selection of diverse picture books to choose from. I think they must have had over 20 books that would have worked for the event.

Thanks to Ben West and Allied Security. Tristan was our security on site for the day. Most of his job was keeping the one protestor separated from the supporters. He did an excellent job keeping everyone safe. Other thanks to Sparks PD who drove by several times during the event, honking support, doing a walkthrough, and handing out stickers to kids. It's great to see support from our local law enforcement.

A special shout-out to the Sparks staff in general for staffing the event. That's a special day for everyone thanks to you. I definitely saw long lines at check-out and new library cards being issued. Thank you, Corinne and Debbie, for leading your staff to success.

Lastly, a thank you to our volunteers Ginger Devine and Aspen Meadows. They both made a magical day for our Washoe County Library children.

Thank you to all! It was a proud day for the Washoe County Library System! You rocked it and you are the champions!

Corinne has created a folder to share folders of the day: <https://washoenvironment.sharepoint.com/:f/s/Library/Sparks/EtcDqtW65hdDhbeeU16nJoMB4gpb4-G3uPi8NgEzySnL8g?e=QTaVhd>

Great coverage by the RGJ:

Drag Queen Story Hour: Washoe Library Director says hundreds participate at Sparks event
<https://www.rgj.com/story/news/2019/07/20/live-updates-drag-queen-story-hour-sparks-nevada-morning/1785439001/>

And KUNR:

Drag Queen Story Hour and Reno's Christopher Daniels
<https://www.kunr.org/post/drag-queen-story-hour-and-reno-christopher-daniels#stream/0>

Jeff Scott
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Washoe County Library System
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Steve Metzger Ph.D. MetzgerGeoSci@gmail.com 716-341-6787

NASA Solar System Ambassador

July 15, 2019

Dear Amanda and the Washoe County Libraries Team,

Thank you for inviting me to present some background regarding the Apollo Moon program and Nevada's role in our national space program! It was a privilege, delight and honor to have access to our community's children and their families, share a few stories of how our country achieved such an epic voyage, and to see their spark of enthusiasm for pursuing STEM goals!

I would especially like to call out the excellent support I received from all the branch library personnel with whom I worked to successfully pull off these 8 presentations. Everyone was gracious and helpful. Every branch has clearly invested substantial effort in promoting reading, historical engagement in our nation's achievements, and in building a sense of wonder and exploration. I dearly wish the entire region had a better connection with the awesome work our librarians provide for every demographic group.

Helping our kids grow into our future leaders isn't easy, but your organization is playing a crucial role. Thank you again – it was an enjoyable week well spent!

Cheers,

Fw: 2019 Library meals total

Gaston, Tamara

Tue 8/20/2019 1:54 PM

To: Gaston, Tamara <TGaston@washoecounty.us>

From: Julie Colon <juliecolon@fbnn.org>

Sent: Tuesday, August 20, 2019 1:12:26 PM

To: Tavener, Andrea <ATavener@washoecounty.us>; Scott, Jeff <jscott@washoecounty.us>

Cc: Cheryl Le <cle@fbnn.org>; Jacqueline Castrillo <jcastrillo@fbnn.org>

Subject: 2019 Library meals total

[NOTICE: This message originated outside of Washoe County -- **DO NOT CLICK** on links or open attachments unless you are sure the content is safe.]

Hi Andrea and Jeff,

Thank you again for another awesome Summer. Below you will find the totals for each library per month and total together. If you have any questions, please let me know. Thank you.

Site:	June	July	August	Total
Downtown Library	101	175	29	305
Duncan/Traner Library	155	209	69	433
Sierra View Library	137	187	43	367
Sparks Library	338	508	137	983
North Valleys Library	153	411	90	654
Total per month:	884	1490	368	Grand Total: 2742

Best,

Julie



Julie Colon
 Child Nutrition Programs Assistant
 Food Bank of Northern Nevada
 550 Italy Drive
 Sparks, NV 89437
 Phone: (775) 331-3663 ext145
 Cell: (775) 223-8342
 Fax: (775) 331-3765

Fw: Here are numbers from 2018 - Kids Kafe

Gaston, Tamara

Tue 8/20/2019 2:49 PM

To: Gaston, Tamara <TGaston@washoecounty.us>

From: Jacqueline Castrillo [mailto:jcastrillo@fbnn.org]**Sent:** Thursday, August 09, 2018 3:11 PM**To:** Winters, Rachel; Bowen, Jonnica L.; Dickman, Corinne; Owens, Brenda; jscott@washoeschools.net**Cc:** Julie Colon; Cheryl Le**Subject:** Summer Meals

Thank you so much everyone for all your hard amazing work, because of your partnership with us we were able to feed more children day by day. We could not have done it without you. We hope you all enjoyed it and learned a lot and hope to hear from you again next summer and so on to do it all over again ☺

-Cheryl, Julie, & Jackie

- 
1. Sparks Library meals served: 422
 2. North Valleys Library meals served: 357
 3. Duncan Traner Library meals served: 338
 4. Sierra View Library meals served: 263
 5. Downtown Library meals served: 240

Total Meals Served: 1,620!!!

Thank you so much for partnering with us this year to serve children meals. We hope that next summer we work with you again! -Cheryl, Julie, Jackie. ♡

Jacqueline Castrillo

Child Nutrition Program Assistant
Office: 775-331-3663 x 117
Cell: 775-300-0040